



WEST LAWN - WYOMISSING HILLS LIBRARY

101 Woodside Ave., West Lawn, PA 19609

www.berks.lib.pa.us/swl

Part-Time Position Available

Part-time Desk Assistant

The ideal candidate:

Has library experience.

Is computer capable.

Has flexibility to cover other shifts as needed

Must pass clearances

Rate: \$8.50 to start increased to \$8.75 after a
successful 90-day review

Clerks are responsible for using circulation software,
and organizing materials, assisting customers with
their educational and recreational media needs
including some Microsoft office and basic internet
search assistance,

If interested, submit your resume to:

Barbara Kline, Branch Manager
West Lawn-Wyomissing Hills Library
101 Woodside Ave.
West Lawn, PA 19609

Or

Email to: wlwhl@berks.lib.pa.us