

SCHUYLKILL VALLEY COMMUNITY LIBRARY

BOARD OF DIRECTORS MEETING MINUTES

JANUARY 9, 2019 AT 7:00 p.m.

1. Call to Order 7 p.m. Present were Solomon Lausch, Christie Brown, Sharon Wilson, Kathy Gerber-Fegely, Patrick Manwiller, Helen Flynn, Erica Burch. Absent were Roger Schmidt and Stephanie Jacobs.
2. Minutes: December 2018-- approved
3. Treasurer's Report- Treasury documents were discussed. The mail fundraising did well this year. All treasury responsibilities and accounts have been transferred to the new treasurer. The Friends donated shelving and also salaries for persons who worked at the library stand at the Leesport Market to enable patrons to return materials. Sol commended Christie for doing an excellent job managing the new budget proposal.
4. Trustee Reports
 - Patrick suggested we publicize Amazon Smile more actively because it is a worthwhile fundraiser.
 - Erica suggested we design a new format for performance reviews with a self-evaluation component for the librarian.
 - Helen asked for year to date figures in the library director's report. We will need data if we pursue the Keystone grant.
5. Librarian's Report

The Santa breakfast was successful but the attendance was a bit disappointing. For next year, perhaps we should consider selling tickets or other ideas so that people who sign up to attend are more likely to show up. Tee shirts have been designed for our 30th anniversary year and are available for purchase. Christie has suggested some kind of event to celebrate the opening of the bridge, such as a walk. Kelly is working to design teen and adult reading challenges. For Easter, the staff will need donations for Easter egg prizes.
6. Reports
 - Buildings and Grounds- There was a discussion about applying for the Keystone Grant for maintenance and updates to the building, including perhaps even a meeting room wing. The board authorized Christie and Erica to gather more information and research and report back next month on the board.
 - Policy Review- none this month

- County Library System- The awards ceremony is next month. The county board put in place new guidelines for fines, which will be consistent throughout the county.
7. Strategic Planning- Christie introduced the new strategic plan.
 8. Friends Group- will meet Tuesday January 15th at pm. Dates to remember are Sandwich sale, March 16 & 17th. Book Sale- Set up 4/11 with actual sale on April 12, 13. Golf Tournament April 28. Patrick suggested that we begin offering holes to sponsors.
 9. Next meeting February 13 at 7 pm
 10. Adjournment 8:37 p.m.