

Schuylkill Valley Community Library

Board of Directors meeting minutes

March 14, 2018

1. Call to Order at 7:00pm- Present at the meeting: Solomon Lausch, Erica Burch, Christie Brown, Cathy Hartman, Stephanie Jacobs, Sharon Wilson, Roger Schmidt, Kelly Ruth
Absent at the meeting: Kathy Gerber-Fegely
2. Minutes from February 2018: Amended to include the approval of Stephanie Jacobs as a board member with a term from 3/1/2018- 12/31/2020.
3. Treasurer's Report:
 - a. Sharon clarified that the Berks County payment is decreased from last year however the PA State payment has increased. Therefore the final total that we receive will not change.
 - b. Bake Sale numbers are in the negative at this point due to the purchase of start-up materials such as sugar, K-cups, etc.
 - c. Perry Township's contribution has increased a small amount and Ontelaunee Township has pledged to increase as well.
 - d. Received an additional \$700 from the Friends group to cover the trial for providing services at the Leesport Farmer's Market due to the bridge closure.
4. Trustee's Report:
 - a. Erica will miss the meetings scheduled in June and July.
 - b. Solomon Lausch is recommending Helen Flynn as a board member. She is a retired librarian for the Governor Mifflin Public Library, lives in the district and has reported interest in joining the board. A motion was made and accepted to approve Helen to join the board with a term of 4/1/2018- 12/31/2020.
5. Librarian's Report:
 - a. Circulation and "people count" is reduced which Christie suspects is due to the bridge closure.
 - b. Library services at the Leesport Farmer's Market location will be conducted for a 3 month trial. Christie will increase awareness of this program by hanging signs (due to the remote location) and advertising in the *Hamburg Item* newspaper.
 - c. Decreased program attendance is noted secondary to the absence of the county's Storyrider program. However the sewing/quilting club was well received. Based on patron demand a crocheting/knitting club will be started.
 - d. State report has been submitted.
 - e. United Way grant was submitted to take the children's summer program "on the road" to various local daycare facilities. Christie will be notified by the end of the month on the results of the application.
6. Reports:
 - a. Building and Grounds: nothing to report

- b. Policy Review: Sexual Harassment and Public Relations policies have been revised and approved.
 - c. County Library System: The County Administrator, Denise has resigned effective at the end of April.
- 7. Welcome Stephanie Jacobs to the board.
- 8. Driveway Paving:
 - a. Roger met with 3 contractors for estimates on paving the driveway. The work will include paving along the side of the building, the deteriorating back area and the 4 foot mud section in the back but not the front section that was redone 2 years ago or the majority of the back parking area.
 - b. Quotes range from \$23,620 from Folk Paving to \$16,860 from Sloan Paving.
 - c. Meeting at the library, regarding the paving project with community members from the Leesport Borough, Bern Township, the Leesport Park and Recreational Board and potentially the SV Youth Baseball board, will take place on April 13 at 2:00pm.
- 9. Friends Group: next meeting is March 20th at 7pm
- 10. Next board meeting will be on April 11, 2018 at 7pm
- 11. Adjournment at 8:30pm