

Schuylkill Valley Community Library

Board of Directors Meeting (virtual)

March 10, 2021

Present: Christie Brown, Erica Burch, Stephanie Jacobs, Solomon Lausch, Patrick Manwiller, Kai Miller, Roger Schmidt, Stephanie Schreiber, Sharon Wilson, Mary Kunkle (Friends representative).

Absent: Kelly Ruth

1. Call to order at 7:02pm.
2. Secretary's Report- February meeting minutes were approved.
3. Treasurer's Report
 - a. The second PPP loan has been received and is being used to fund payroll.
 - b. \$5000 donation from the Lions Club to be used toward the building fund is reflected on the P&L.
4. Trustees Reports
 - a. Patrick reported that he and the Friends have decided to postpone the golf tournament this year due to continuing Covid restrictions and concern for raising money while businesses are struggling and we are also asking for donations for the building.
 - b. Stef Jacobs met with Commissioner Rivera regarding the ongoing issues with a school/ public library e-card collaboration.
5. Librarian's Report
 - a. Tax prep for senior citizens in partnership with AARP is in process and working well.
 - b. Trustee Orientations and fundraising training are now open for registration. Registration links are available in Christie's report.
 - c. Reminder that at least two board members must attend a training annually and all new trustees should attend orientation.
6. Reports
 - a. SVCL Friends- Mary Kunkle reported that the Friends are currently running a sandwich sale and that the spring book sale is cancelled due to lack of books.
 - b. Buildings and Grounds- Erica repaired the damaged screen.
 - c. Policy Review- no policies were reviewed this month due to time spent revising and completing the bid policy
 - d. County Library System- Christie explained the "us vs. them" issue, Stef recapped the Sora/ e-card project, and Erica spoke about the discussion she had with Helen Flynn.
 - e. Director Review Committee- Nothing to report.
 - f. Development Committee
 - i. Kai reported that the auction was ending that evening and we had made approximately \$4000. The event was very engaging and had an added benefit of publicizing our building project. A lot was learned from this experience.
 - ii. Future plans include approaching major donors, ways to engage families such as naming bricks or a mural, a chili cook off, virtual golf tournament.
 - iii. Volunteer assistance with the above events is welcome.
 - g. Leesport Borough Meeting- Erica reported that Leesport will now be our responding police department. Sandy will be discussing our alarm procedures with Northern Berks.

7. Keystone Grant
 - a. The RFP was submitted to the state for review. We need to make a few edits and resubmit.
 - b. The contract was signed and approved.
 - c. The VIST loan for \$75,000 is in process.
8. Next meeting will be on April 14, 2021 at 7:00pm.
9. Meeting adjourned at 8:04pm.