

Schuylkill Valley Community Library

Board of Directors Meeting Minutes

April 8, 2020

(virtual meeting)

Present: Solomon Lausch, Stephanie Jacobs, Christie Brown, Erica Burch, Patrick Manwiller, Helen Flynn, Sharon Wilson, Kai Miller, Roger Schmidt, Kelly Ruth

Absent: Kathy Gerber-Fegely

1. Call to Order at 7:03pm
2. Secretary's Report- Motion made and accepted to approve the March minutes.
3. Treasurer's Report
  - a. Sharon suggested that the payroll amounts show a difference when compared to last year at this time due to no snow closures this year.
  - b. Spent \$600 for Friends signs which was reimbursed.
  - c. Motion made and accepted to approve the Treasurer's report.
4. Trustee Reports
  - a. Erica suggested that each board member record a video of them reading a children's book for Christie to share on the SVCL Facebook page.
  - b. Erica brought the 3D printer to her home and is currently printing attachments to be used for face masks. They will be donated to a local healthcare facility.
  - c. Patrick reported that the golf tournament is on hold. No dates available in September for the Rich Maiden Golf Course. Looking into an October date but having difficulty getting a response from the closed courses.
5. Librarian's Report
  - a. E-book circulations have increased since the library closure.
  - b. Reading library has increased their allotted Hoopla "borrows" per month to 20. Christie will determine a cap for our library and advertise this information.
  - c. AARP has canceled the tax appointments.
  - d. Kelly built a SVCL youth website.
  - e. Hotspots given to SVSD upon request from the school.
  - f. Program attendance statistics include virtual events (story time). This was calculated by doubling the videos "views". Will await further guidance from the county/state going forward.
6. Reports
  - a. Building and Grounds Committee
    - i. Erica weeded, trimmed shrubbery, removed spider webs and removed hornets' nests from the exterior of the library.
  - b. Policy Review
    - i. Nothing to report
  - c. County Library System
    - i. \$5500 was reallocated to buy additional e-books.
7. SVCL Friends

- a. No meeting this month.
  - b. Discussing the rescheduling of the book sale to this summer.
8. Executive Session
- a. Payroll Protection Loan
    - i. VIST Bank is no longer accepting applications.
    - ii. Steph contacted Keith Phillips from Customers Bank. He will consider our application even though we do not hold an account with his bank.
    - iii. Steph also placed a call at M and T Bank and is awaiting a response.
    - iv. Patrick relayed that WFMZ would be interested in interviewing a library representative regarding our experience.
  - b. Berks County Community Foundation Grant
    - i. After discussion, Christie will request \$12,300 which is the amount consistent with our projected revenue loss (this included lost revenue from the golf tournament, book sale profits and desk donations based on an average from the last 2 years).
    - ii. Christie will include a reference stating our reserves are earmarked for our match for the Keystone grant/proposed new addition.
  - c. Keystone Grant- Application deadline extended through May 15.
  - d. COVID closure and staff pay
    - i. Part time employees do not work enough hours to qualify for unemployment.
    - ii. Sol made a motion to furlough the part time employees effective on April 17. This motion was denied after a 5 to 3 vote was taken.
    - iii. After an extensive discussion, the part time employees will continue to be paid for the next 2 weeks. Christie will develop a plan for the part time employees to complete at home work (webinars) starting on Wednesday, April 15.
9. Adjournment at 8:34pm