

Schuylkill Valley Community Library

Board of Directors Meeting Minutes

April 10, 2019

1. **Call to Order:** Present were Erica Burch, Solomon Lausch, Helen Flynn, Christie Brown, Kathy Gerber-Fegely, Patrick Manwiller, Roger Schmidt, Kelly Ruth, Stephanie Jacobs. Sharon Wilson was absent.
2. **Minutes for March 2019** - approved
3. **Treasurer Report** - The treasurer explained that the balance sheet looks healthy. The state aid comes quarterly as per new funding formula.
4. **Trustee Reports** - The Reading Phillies Baseball ticket fundraiser information was distributed. Roger suggested using them in prize baskets to support the fundraising effort. Erica and Kelly are considering planning an American Girl doll event.
5. **Librarian's Report** - The bridge has opened and circulation should improve. Financially, the numbers are better. Christie reported on the Hoopla numbers. The total cost of circulation was \$242.37. Options and ideas for pursuing Hoopla in the future were discussed. The grant application match was discussed for a proposed project.
6. **Reports**
 - Building and Grounds** - The volunteer sign-up for summer weeding is available.
 - Policy Review** - The Document Retention Policy was discussed. Kelly reviewed the changes and the policy was approved as revised. A Hot Spot policy was discussed because it has the possibility of bringing income. It should be marketed properly. Credit cards would be automatically charged monthly. The policy was approved as amended.
 - County Library System** - The meeting is next week.
7. **Memorandum of Understanding with the Friends of the Library** - Christie presented a sample policy for discussion in preparation for designing our own policy. Christie made a presentation of best practices and fund raising responsibilities. Both groups, the Board and the Friends, need input into

this new policy by discussing bylaws. It was moved and seconded that Christie design a sample policy. Our next meeting will be will be with the Friends and board members are encouraged to come at 6:30.

8. **Formation of a standing Personnel Committee** - There was a motion to appoint Erica, Roger, and Helen to this committee and it was approved unanimously.

9. **Friends Group**

Dates to remember for 2019:

- Book Sale - April 12th and 13th
- Golf Tournament - April 28
- Joint Friends and Board Meeting - May 8 at 6:30pm

10. **Next Meeting** - May 8, 2019 at 6:30pm

11. **Adjournment:** 8:34pm