

Boone Area Library Board of Trustees Meeting
Tuesday, June 20, 2023

Call to Order: The meeting was called to order at 7:02 pm by Chair Chrissy Mittura. Those in attendance were Trustees Chrissy Mittura, Robin Fox, Nicole Sapna, Kendra Hettel and Assistant Library Director Ashley Schafer. Also in attendance was Rob Hettel. Trustee Noemie Eardley was absent.

Minutes: The Minutes of the May 2023 meeting were reviewed. Kendra motioned to accept the minutes. Chrissy seconded. Motion passed.

Report of the Director: Presented by Ashley. Highlights:

- Summer Giving letter responses are being returned. We have received \$1,150.00 to date.
- Duck Derby post has been boosted
- Who is going to PaLa in October? Becky needs to know by the end of June
- Mirielle will start on Monday
- Circulation and story time numbers are up.

Report of the Treasurer: Presented by Kendra. Highlights:

April Report-

- Numbers have been adjusted to correct typos. Corrected report has been sent and is in Google Drive.

Nicole made a motion to approve the April Treasurer's report. Robin seconded. Motion passed.

May Report-

- A question was asked about whether the donation from Amity Township is quarterly or semi-annual. Kendra reported that it is semi-annual.
- Someone from Hopewell Furnace may be interested in the Bruce Hoffman books.
- Cleaning Supplies budget will be checked.

Chrissy made a motion to approve the May Treasurer's Report. Nicole seconded. The motion passed.

Report of the Chair and the Trustees:

- Nicole, Noemie and Chrissy attended the BCPL meeting. Member libraries were reminded that fundraising outside their service area is frowned upon.

Committee Reports

Report of the Grant Committee: Highlights:

- We will continue to follow up with the Stabler Foundation grant.

Report of the Fundraising Committee: Highlights:

Duck Race:

- Need volunteers for Thursday and Friday night.
- There are over 23 vendors and some performers.
- We have over \$1,300.00 in donations.

Other Fundraising:

- Boscov's Friends Helping Friends October 18th will be applied for.
- The Hershey Park volunteer program continues.
- Room Rental policy is still being updated.
- Sir Speedy has been contacted about the yearly fundraiser.
- We are investigating updating our Square account.

Report of the Property Committee: Highlights:

- Front door problem needs to be addressed. We also have flooding from the back doors leaking. We will obtain a quote to replace the door.

Human Resources:

- Murielle will start on Monday.
- Chrissy reported that a potential Birdsboro board member has moved out of the area.

Report of the Policy Committee:

The Service Policy continues to be worked on.

Old Business:

None

New Business:

None

Adjournment: At 8:23, Kendra made a motion to adjourn the meeting and Chrissy seconded. The motion passed. The next meeting is July 18, 2023 at 7pm.

Respectfully submitted,
Robin Fox, Secretary

Approved 7/18/23