

SCHUYLKILL VALLEY COMMUNITY LIBRARY

Board of Directors Meeting Minutes

June 12, 2019

1. **Call to Order** - The meeting was called to order at 7:03 p.m. Present were Erica Burch, Helen Flynn, Stephanie Jacobs, Solomon Lausch, Christie Brown and Sharon Wilson. Kathy Gerber-Fegely, Patrick Manwiller, Kelly Ruth and Roger Schmidt were absent. Due to not having a quorum, the Board was not able to officially vote during this meeting.
2. **Minutes for May 2019** - were approved on a motion by Erica Burch; seconded by Stephanie Jacobs.
3. **Treasurer Report** – The treasurer feels that the balance sheet looks good. The reports were approved by Helen Flynn; seconded by Erica Burch. With VIST Bank updating their banking programs, our on-line banking “administrator” is to review who is authorized to perform on-line banking duties, etc. Sol asked that Stephanie stop by the local VIST branch to see what needs to be done for her to become the “administrator”. At the same time, Stephanie will look into details, costs, etc. for direct deposit.
4. **Trustee Reports** – No one had anything to report.
5. **Librarian’s Report** – All of the numbers are looking positive; significantly better than last year at this time. To date there are 154 children and teens registered for summer reading. The library has been very busy and Christie is considering extra staffing during certain times. Several community outreach programs were attended during May. Many books have been added to the collection in coordination with the SV Summer Reading list and Reading Olympics.
6. **Reports** –

Building and Grounds – Erica is planning on power washing the exterior of the library next week. A discussion was again had on cleaning the cloth covered chairs. Christie will contact Witman’s Cleaning to see what can be done and at what cost. Sol mentioned about the river rock in the area of the downspouts. Sharon reported that due to the heavy rains, the mulch tends to wash away in these areas and thought about trying stone. Mike Kirk, one of the volunteers who helped with the spring clean-up donated the river rock.

Policy Review – The Reference Policy was reviewed and discussed. The content of the policy really did not change much; it was mainly just re-organized. Christie will finalize the policy and send out a copy without all of the “cross outs”, so it is easier to read. The Program Policy was reviewed with a few minor grammar corrections being made. Both policies were approved and accepted by those present and will be presented at the August meeting for an official vote. A new Confidentiality Policy will be developed and added to our current policies.

County Library System – The District Agreement had been reviewed as well as the District Budget. The state wants the county to have a District Consultant and a BCPL Administrator. Currently the county has one person performing both positions. In the fall the BCPL will be partnering with the Reading Museum while they have the Arthur display. During this time, SVCL will have an extra museum pass for our patrons to use. The county is still opposed to libraries charging a fee for the hot spots; some feel that it should be “Friends” fundraiser.

7. **Proposed addition status** - Christie is still waiting to hear from Brad at LTL Consultants in regards to the zoning for the library addition.
8. **Citizens Against Drag Queen Story Hour letter** – Christie did not respond to the letter and hasn’t heard anything since, the same as several other libraries.
9. **Other** - Christie reported that we will be losing two staff members in August. Kahlee Perera and Lily Whitmoyer will both be leaving for collage.
10. **Next Meeting** – Sol suggested that the July meeting not be held which was agreed to unanimously. The next meeting will be on August 14, 2019 at 7:00 p.m.
11. **Adjournment** – at 8:13 on a motion by Helen Flynn; seconded by Stephanie Jacobs.