

Boone Area Library Board of Trustees Meeting

Tuesday, January 19, 2016

The meeting was called to order by Treasurer Julia Olafson at 702 pm.

Trustees in attendance: Sue Fix, Matt Lamm, Jen Harding, Adrienne Salaneck, Julia Olafson, Cheryl Martinozzi, Sandra Kline, Amy Resh (director)

Trustees Absent: None

Minutes: Motion to accept the December 15, 2015 Minutes was made by Cheryl Martinozzi; seconded by Sue Fix; motion carried.

Report of the Library Director: see attached

General

First order business.

- Motion to accept Sue Fix as president was made by Cheryl Martinozzi, seconded by Sandra Kline, motion passed unanimously
- Motion to accept Cheryl Martinozzi for the position of Vice president was made by Sue Fix, seconded by Matt Lamm, motion passed unanimously
- Motion to accept Adrienne Salaneck to retain position of secretary was made by Cheryl Martinozzi, seconded by Sue Fix, motion passed unanimously
- Meeting was conceded to new president at 707.

Report of the Treasurer

- Income: Library still has not received state/county funding.
- Expenses: Library will have to pay auditor for 2014 by end of this month and will owe another \$2000 for year 2015.
- Motion to accept the report of the treasurer made by Cheryl Martinozzi, second by Jen Harding. Motion carried.

Report of the President & Trustees

President:

- Belinda Lukens and Wanda Druzba were both acknowledge for their service.
- Board needs a consistent delegate to go to Berks County public library meeting. Meetings are held every other month on the 3rd Wed. Sue Fix will attend tomorrow night but cannot do this regularly. Meeting months are March, May, July, Sept, Nov, Jan. Cheryl Martinozzi and Julia Olafson will work on a schedule.
- **Action Item:** President would like the board to review the mission statement for discussion at next month meeting and come with suggestions for amendment or agreement to maintain the current statement.
- Bylaws state that standing committees should be in place
 - Standing-annual giving-Julia Olafson
 - Audit committee-Sandra Kline, Julia Olafson, Adrienne Salaneck, Sue Fix
 - Computer-Matt Lamm, Jen Harding
 - Fundraising-Julia Olafson
 - Corporate Sponsorship/community business-Cheryl Martinozzi
 - Nominating committee-Ballot and nominations needs to be completed before November of each year because the County needs to get the info to municipalities by November.
 - Personnel committee-need to be developed to complete reviews for library director
 - Property/Building Maintenance-Matt Lamm
- Appreciation events for 8 staff / 7-8 volunteers. Volunteer day in April. 10-16

Policy Review

- none

Committee Reports

- Fundraising Committee-Julia Olafson
 - Fundraising Goal of \$36000 for the year was met. Large donation from Pat Mascaro increased the amount raised the total for the year to \$46,000. The total amount is approximately ¼ of our annual budget.
 - Upcoming fundraisers:
 - Raffle-2/20/16
 - Bunny breakfast-March 19, 2016
 - Beautify Birdsboro- April 16, 2016
 - Duck Derby- May 7, 2016
 - Adult event – Beef and Ale (Sue Martinozzi) or Ridgewood winery (Julia Olafson)
 - Boyers, Redners, Giant cards- public purchase not doing well but several board members committed to purchase monthly amounts that will generate some revenue. Library will keep advertising to the public.

Old Business

- none

New Business

- 2016 Budget reviewed. Motion to approve made by Cheryl Martinozzi, seconded by Sandra Kline. Motion passed
- Director was instructed by the board to share the passed budget with municipalities.
- Meetings for 2016 date approved. Motion made to accept by Matt Lamm, seconded by Julia Olafson. The director was directed by the board to send the dates to the Reading Eagle for publication.

Business for next agenda

- Mission statement review

Announcements

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Adjournment

At 839, President Sue Fix made a motion to adjourn the meeting; seconded by Julia Olafson.

Next meeting scheduled for February 16, 2016 @ 7:00 PM.