

## Schuylkill Valley Community Library

### Board of Directors Meeting

November 8, 2021

**Present:** Christie Brown, Erica Burch, Stephanie Jacobs, Solomon Lausch, Kelly Ruth, Roger Schmidt, Stephanie Schreiber, Sharon Wilson, Vicki Dillman (Friends' representative), Jay Melvin (guest).

**Absent:** Patrick Manwiller, Kai Miller

1. Call to order at 7:03pm.
2. Secretary's Report- October's meeting minutes were approved.
3. Treasurer's Report-
  - a. \$59,177 currently in the building fund.
  - b. Stephanie Jacobs has instructed Vist bank to increase our withdrawal amount to \$55,000. Sharon will split the most recent check into 2 even amounts totally approximately \$55,700 which will come out of the building fund.
  - c. Treasurer's report was approved.
4. Trustee's Report- nothing to report.
5. Librarian's Report
  - a. Paycheck Protection Program loan has been forgiven.
  - b. Awaiting final approval for \$25,000 community grant. Christie is hopeful that we will receive it.
  - c. Christie has applied for another grant to upgrade the library's lights to LED.
  - d. Fund drive material is currently at the printer and will be mailed shortly.
  - e. Municipal visits are all completed. At this time, Leesport Borough has agreed to increase their contributions to \$2.50 per capita.
6. Reports
  - a. SVCL Friends
    - i. Vicki Dillman reported that the book sale raised \$3001 which was the highest profit ever received from this event.
    - ii. Hoagie sale and gift card sale are happening now. These sales end on Tuesday, November 16<sup>th</sup>.
    - iii. Upcoming fundraisers include a raffle ticket sale for a train ride for 2 people and the golf tournament on April 24<sup>th</sup> at 1:30pm.
  - b. Buildings and Grounds- nothing to report.
  - c. Policy Review- nothing to report.
  - d. County Library System- nothing to report.
  - e. Development Committee-
    - i. Total profit from running the concession stand at the youth soccer tournament was \$637.01. Next concession stand will be at the SV stadium on November 13<sup>th</sup> from 3:30-7:00.
    - ii. Literary themed t-shirts are for sale. Christie will advertise them on-line.
  - f. Nominating Committee-

- i. Board members who will not be returning in the new year include: Solomon Lausch, Roger Schmidt and Patrick Manwiller. Therefore, there will be 4 open positions on the board for 2022.
  - ii. Upcoming recruitment meeting to discuss recruitment strategies for new board members will occur on November 11<sup>th</sup> at 7:00pm via zoom.
7. Loan for addition project vote
  - a. Approval to obtain a line of credit in the amount of \$97,526 from Vist bank to go towards the building project. Vote was taken and unanimously approved.
  - b. Approval to select the line of credit from Vist bank at 4.15% fixed rate for 7 years and a variable rate of WSJP +.5% with a 4% floor. Vote was taken and unanimously approved.
8. 2022 Proposed Holidays- Vote was taken and approved as presented.
9. 2022 Proposed Budget
  - a. Proposed budget includes a salary increase.
  - b. \$5,000 was added to the collection budget for Hoopla.
  - c. May need to take \$9,456.57 from the money market account to pay for these proposed expenses.
  - d. Executive session was called to discuss employee compensation.
  - e. Motion was made, vote was completed and the proposed 2022 budget was approved as presented.
10. Next meeting will be on Wednesday, December 8, 2021 at 7:00pm.
11. Adjourned at 8:40pm.