

## Schuylkill Valley Community Library

### Board of Directors Meeting Minutes

November 14, 2018

1. **Call to Order 7:01pm** - Present were Solomon Lausch, Erica Burch, Christie Brown, Kathy Gerber-Fegely, Cathy Hartman, Stephanie Jacobs, Sharon Wilson, Roger Schmidt, Kelly Ruth, Patrick Manwiller, Helen Flynn.
2. **Minutes: from October 10** - Approved with the following correction in the Driveway Paving Update: "Except for sealing a **joint**, the paving project has been completed."
3. **Treasurer's Report** - no report at this time. Budget will be discussed in agenda item #7: "2018 Projected Expenditures and Surplus Funds."
4. **Trustee Reports** - Stephanie attended Bern, Perry, and Centerport township meetings to express appreciation for their support of the library. Sol attended Ontelaunee and Bern. At Bern, he took the opportunity to thank James Dailey for his years of work as board president and representative on the state's new funding formula negotiations from which we are now benefitting. In addition, Leesport borough's generous contribution was very helpful with the asphalt project.
5. **Librarian's Report** - The staff is dropping books at SOS Business Machines on Rt. 61 because the bridge construction makes access to the library difficult for many patrons. The latest end-of-year fundraising letter will be mailed soon. Christie has implemented cost saving on processing and addressing of the mailing. The staff is planning more programs with STEM including discovery time. The home school programs already incorporate STEM but will do more.
6. **Reports**
  - **Building and Grounds**- Roger explained that it will be a matter of time until the sealing will be completed.
  - **Policy Review**- Kelly will revise the policy based on the discussion about hiring and clearance information.
  - **County Library System**- Erica presented a poster explaining the new funding formula in a way that is clear and easy to understand. She pointed out the new county logo also. The new county director has some innovative ideas such as partnering with Meals on Wheels to

reach seniors with books and visiting jails. Tower Health is initiating a program to add library card information in new parents' gift bags. Erica explained that many people do not even realize that library use is free. Christie described a new circulation policy which changed to 25 cents per day with overdue notices at ten and twenty days.

- 7. 2018 projected expenditures and surplus funds** - Christie and Cathy presented the budget this year and the proposed budget for next year.
- 8. 2019 Budget Review** - Christie presented her wish list for the coming year which includes \$1000 for new books, new museum passes, a set of biographies of U.S. presidents, supplemental funds for Hoopla, and purchasing hot spots as a fund raiser.
- 9. 2019 Officer Nominations** - The following were nominated and elected:
  - President - Solomon Lausch
  - Vice President - Erica Burch
  - Secretary - Kathy Gerber-Fegely
  - Treasurer - Stephanie Jacobs
- 10. Friends Group** - Scrip gift card sales available on our website and due 12/5. The next meeting is November 20 at 7pm.
- 11. Other** – none
- 12. Next Meeting** - December 12
- 13. Adjournment**