

## **:Exeter Library Association Board Meeting**

**February 10, 2020**

**Attendance: Board Members:** Todd Dierksheide, Denise Darrah, Heather Saboori, Liz Stavenski-Bell, Deb Franklin, D. Michael Bennethum,

Others: Mallory Hoffman

- I. Meeting Called to Order Heather called the meeting to order at 6:30 pm  
Congratulated Mallory as Awesome Library Director at the Berks County Meeting
- II. Approval of Minutes  
Minutes approved Motion by Liz, second by Todd
- III. Library Director's Report  
Crayon challenge is going on until Feb. 25  
Letter writing social made Valentine's cards for Berkshire Commons  
Literatour project won an award also at the Berks County Meeting  
Mallory also had submitted the writing program for an award
- IV. Friends' Report No report
- V. Treasurer's Report  
Written report  
Received both the county and the township payments this month  
Todd is going to add cash flow to his report
- VI. Presentation of the Bills Motion by Deb, second by Liz to pay the bills. Passed
- VII. County System Update Rewards meeting
- VIII. Committee Reports
  - A. Policy no report
  - B. Advocacy no report
  - C. Fund-Raising
    1. Chick-Fil-A Fundraiser June 1 – 6, 2020
    2. Popcorn Fundraiser Popcornopolis Mallory is looking into it
    3. Phillies Fundraiser Buy tickets for specific games. Grand Slam community ticket offer. Bus trip?
    4. Fightin Phils Fundraiser 25 books to sell
    5. Panera Fundraiser Feb. 28 4 to 8 pm Quarter sheets available in library
    6. Bag Bingo Update August 30, 2020 or sometime in September

7. Handouts by Desk Attendants A quarter sheet listing all the fundraisers to hand out to library patrons
8. Mallory is going to send out a list of programs that we could try to get sponsorships

#### D. Personnel

Met Feb. 1<sup>st</sup> Discussing annual appraisal. Mallory has submitted self evaluation. Looking at how she has met the 2019 goals and looking at new goals for 2020

#### E. Property

The security light in the children's library was checked out by the township.

#### F. Finance

##### 1. Review of changes to actuals for 2019

Title source money was missed a few times on the sheet and has been corrected. It should also have it's own line.

Ran a deficit of \$72,291 without Friends money (\$42,400) or friends of Berks County money (\$4700)

Moved Exeter Friends into income as a regular income under gifts and donations

##### 2. Review of Budget Changes for 2020

Income:

Title Source is being put on its own line \$48,000 separated from the other Berks County money since it is not put into our bank account, but held in trust by the county

\$25,000 from Mascaro was put under directed donation (for carpet)

\$506,000 total income

Expenses:

January health insurance. The first payment was made in December, so only 11 payments will be made in 2020.

Have to look at what expenses will be taken away with the township taking over the repairs to the building

##### 3. Options for cuts to expenses Needs to cut \$8000.

Places to cut were discussed. Look at anything over \$5000 to see what is not used for everyday running of the library.

#### G. Technology No report Really need to work on password vault

#### H. Search

Christy's resignation was sent in we need to start looking at people to take her place.  
Heather will contact two people who have expressed interest in joining the board.

- IX. Strategic Plan Update Will schedule a meeting on the update after the March 9<sup>th</sup> meeting.
- X. Unfinished Business none
- XI. New Business none
- XII. Board Member Comment
- XIII. Public Comment none
- XIV. Next Meeting: March 9, 2020 at 6:30
- XV. Adjournment Motion by Deb, second by Todd on 7:55 pm.