

Board of Directors Meeting Notes

Date	February 8, 2023
Participants	Stephanie Schreiber, Stephanie Jacobs, Alia Emery, Marissa Loeb, Sharon Wilson, Melissa Krishock, Dan Gassert Absent: Kai Miller, Chris Thomas, Jay Melvin, Kelly Jacoby
Agenda Items:	Call to order 7:09 pm
Opening Motions	Steph S. motioned to accept minutes from January 2023 meeting; Steph J. seconded; The vote passed unanimously.
Trustee Reports:	Steph S. New Trustee Orientation reminder & discussion, discussion regarding Taylor Ferretti's interest/availability; Alia updated the status of the requests for Night at the Races, keep requesting donations; Steph J. discussed Family Reading Night at the elementary school 3/1 5-7:30 pm; Melissa has policy update; Dan discussed thank yous for donations, checking for what did prior years & pictures from event, all items donated to come to library, how return unsold tickets? Date to turn in tickets by?
Treasurer's Report	Steph J. and Sharon discussed payroll, discussed mail fund totalling \$8100 thus far, does include some PayPal; Keystone Community grant money is all spent, need bank # or voided check with new number on it; water filter expense of \$60 Alia motioned to accept the January 2023 Treasurer's report; 2nd by Melissa; The vote passed unanimously.
Director's Report	Programming- genealogy program coming up February 15th at 6:30-7:30 including bake sale; Ron Long/AARP will be using library for tax prep again on Mondays & Saturdays, need bake sale items to sell for \$1 & coffee for \$2, is proving popular thus far; possible Mother's Day flowers fundraiser with Laser's; \$100 in Chick-fil-A fundraiser Staff- Working on annual report and updated job descriptions for director & assistant director; staff development day, 4/28 8-4, Director & 2 clerks to attend w/ Assistant Director & 2 clerks on staff at library Policy review- continuing to update Building- siding fixed, water filter replaced at a cost of \$60, needs to be done 1/year

	Circulation-numbers not available from County yet; Hoopla spending \$227.49, on budget
Friends Report	No report; Next meeting in 2 weeks; Russ Bowman heading golf tournament this year to be held 4/23
County Library System	Steph S. stated meeting next Wednesday; County would rather libraries stay in own municipalities when fundraising
Policy Review Committee	Melissa sent latest draft via email; discussion of fees/security deposit due 2 business days after approved, \$50 for nonprofit and for profit, should charge for profit after hours \$20/hr, \$15/hr nonprofit, a table will be created Steph S. motioned to approve the community room policy with rates; 2nd by Steph J.; The vote passed unanimously.
Development Committee	Genealogy night & Armchair Horse Race, next planning meeting 2/24 at library; library to keep focus on donations, bake sale, raffles and hands-on help; sponsorship program discussed, will revisit after March;
Other Business	Steph S. updated committee list to add Dan, discussion about filling other board position(s)
	Steph J. motioned to adjourn meeting, 2nd by Steph S.; Meeting adjourned 8:43 pm
Next Board Meeting	Next meeting will be on Wednesday, March 8, 2023 at 7:00pm.