

Boone Area Library Board of Trustees Meeting

Tuesday, April 19, 2016

The meeting was called to order by President Sue Fix at 7:01 pm.

Trustees in attendance: Sue Fix, Matt Lamm, Adrienne Salaneck, Julia Olafson, Cheryl Martinozzi, Sandra Kline, Jen Harding, Amy Resh (Director)

Trustees Absent: None

Minutes: Motion to accept the March, 2016 minutes with corrections was made by Cheryl Martinozzi; seconded by Matt Lamm; motion carried.

Report of the Library Director: see attached

General

- Staff Report – Lisa Strouse, Library Assistant, presented to the Board an overview of her job description and functions within the library.

Report of the Treasurer

- Income: Mom's Club East donation will be on April's financial report. Second disbursement from state and county received.
- Expenses: mortgage 58.5K
- Motion to accept the Report of the Treasurer made by Sandra Kline, second by Cheryl Martinozzi; motion carried.

Report of the President & Trustees

- President:
 - Environmental audit will be being done by a local girls scouts troop. Thrivent church groups will be doing some computer training. Angel connections may be interested in doing a session here and splitting the proceeds with us.
 - Boone Area Library pay scale for employees is lower than most of the area libraries. Review of finances may allow for raises. Library Director will complete evaluations of employees and make recommendations for raises based upon the results.
 - Birdsboro Chamber of Commerce would like to do something with the area businesses during the fall craft show on September 24.

Policy Review

- None

Committee Reports

- Fundraising
 - Bunny breakfast brought in \$767
 - Birdsboro beautification day was April 16. We sold 29 Duck Derby tickets and 1 library bag.
 - Duck Derby May 7-tickets are on sale now. Next planning meeting is on 4/27/16 7 pm at Borough Hall.
 - The first Boyer's "caring and sharing" donation check has been received and was \$562.
 - Received lists of residents and addresses from Union and Birdsboro. This should help cut down on mailing expenses from returned letters.
 - Annual giving letter format is completed, ready for approval, and mailing.
 - Christmas raffle sponsors. Cheryl will start working on now. Meeting to be scheduled.
 - Friendly's night at Pottstown M, T, W from 4-9 pm. Dates available in May. Get 10% of the proceeds. (update: scheduled for May 31, 2016)

- 5K discussion-general consensus after discussion was that this event is not for us, seems to be a lot of work for little profit.
- Next meeting May 5, 6 pm.

Old Business

- Everyone on the Board unanimously indicated by a show of hands that they had received the letter informing them that the vote for approval of the amended mission and vision statement would take place at the regularly scheduled meeting on April 19, 2016.
 - The vision and mission statement was unanimous approved by the Board.

New Business

- Discussion of possible mural inside or outside the Library: Julia Olafson will schedule a meeting with Emily Cornish from Daniel Boone HS for proposal and ideas.

Business for next agenda

- Executive session requested after next meeting.

Announcements

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Adjournment

At 8:35, Julia Olafson made a motion to adjourn the meeting; seconded by Jen Harding; motion carried.

Next meeting scheduled for May 17 @ 7:00 PM.

Approved