

Exeter Library Association Board Meeting August 16, 2018

Present at the meeting were: Shawn Filby, Todd Dierksheide, Jacki York, Deb Franklin, Heather Saboori and Denise Darrah

Other important people here were Darlene Mest and Mallory Hoffman

- I. Meeting Called to Order
Meeting called to order at 6:34 Pm by Heather Saboori
- II. Approval of July 19, 2018 Minutes
Motion by Deb Franklin, Second by Jacki York to approve the minutes. Passed
- III. Library Director's Report
Summer reading ends on Saturday, August 18th
45 to 50 people at the letter-writing workshop
Highest circulation number for the year in July
Two new part time employees: Kate Sipple and Clementine Tieri
- IV. Friends' Report
Charlene Zawaski was not here. No report
The Friends did give us the money to buy the books that we did not have for the Great American Read so we now have the majority of the books on the list.
WHYY is sending us marketing materials that we should have soon.
- V. Treasurer's Report
Written Report included
Question about the payroll tax percentage. It is at about 34%, a 37% decrease from last year. Discuss of possible reasons. Charlene Zawaski is going to investigate the problem and Jacki York will get back to us.
Motion to pay the bills by Deb Franklin and second by Shawn Filby. Passed.
- VI. County System Update
Denise Darrah read the report. The report will be attached to the minutes.
- VII. Committee Reports
 - A. Advocacy
No report
 - B. Fund-Raising
Beef and Beer event at Stonersville Fire Company on Oct. 13th \$25 before the event, at the door or immediately prior it will be \$30. The last year that we had it we raised over \$6000. Meeting here on Wednesday, Aug. 22 at 6 PM.
Quarter Auction is April 6th, 2019.
Casino night at the Reading Country Club next spring/summer
0.5 K run will be pushed off until May 19th and be held at the Promenade.

Need to talk to our insurance agent about having liability insurance for our events. We will invite Ed Yoder, Loomis Insurance, to the September meeting to discuss what insurance we have and what we need.

C. Personnel

Mallory and Deb are working on revising the handbook. Hoping to have the handbook ready to roll out by Jan.1, and give it to us by our November meeting.

D. Policy

No report

E. Property

No report

F. Finance

Due to our purchasing policy, the board needs to approve any payment of bills over \$1000, unless it is payroll or circulation.

G. Technology

No report

H. Search

Shawn Filby is still looking for someone as his replacement. He is asking us to offer suggestions.

VIII. Unfinished Business

A. Bylaws Changes - Postponed to next month

IX. New Business

Discussion of the 2019 proposed budget

X. Board Member Comment

XI. Public Comment

No one present

XII. Meeting adjourned at 8:04. Motion by Jacki York, Second by Shawn Filby.

XIII. Next Meeting: September 20, 2018.