



Exeter Library Association Board Meeting

April 20, 2017

I. Meeting Called to Order by Shawn Filby at 6:30 PM.

II. Approval of March 16, 2017, meeting minutes

Motion by Heather Saboori, Second by Jacki York

III. Library Director's Report

Report is attached.

Still waiting on phones. Planning for summer reading. Advocacy event is Saturday. Receiving some nice donations. Zinnio will be completely gone by September.

IV. Friend's Report

BB&T coin machine-- May 1st, anything over \$25 of coins there will be a charge

Friends may be getting a coin counting machine.

Friends will make sure Mallory has enough money to get the projector.

Spirit week ends soon at Chick Fil' A

Bake and Book Sale is first weekend in May.

V. Treasurer's Report

Reports are attached

For a non-profit, the capitalization policy is set at \$250 threshold to decrease overall costs. Larger businesses set a higher threshold. Discussion about Tumblebooks and where it fits in the budget.

Motion by Warren Lubenow, second by Jason Mell to approve the treasurer's report and pay the bills.

VI. County System Update

The PA Forward Star Library Initiative was discussed. 3 libraries that have decided to try for the stars discussed their programs.

Microsoft 16 is being installed on the computers. They started with the staff computers and hope to have the patron computers installed over the summer.

A bequest was left to the Berks County Libraries, but the bequest had the wrong name of the group, so they are working out how to make sure the Berks County Public Library gets it and not the county itself.

Denise Sticha gave a report on staffing in the office (4 full and 1 part time person left). They hope to have a community relations coordinator position filled very soon. Website design is starting. A company out of NY was hired to do it. There will be information gathering going on for the next month or two that will include a survey online and google analytics of the use of the current website.

Book Bonanza will be occurring the second weekend in July down the hall from where it has been in the past. Still looking for a new space.

The state budget for libraries is level funded. Concern about County Coordination money and Interlibrary Delivery Service monies. Federal government is a different issue. With the suggestion that the library services agency (LSTA?) being eliminated, monies that come from that for Power Library and Access PA could be lost.

The funding formula input was received by the finance committee. The committee will be meeting again in two weeks. A question was brought up as to if the libraries will be kept informed about the process since there is no formal BC Library Board meeting until August. That question was not really answered.

Denise found inaccuracies in the data and financial reports that she received and was concerned how to get more accurate and reliable information. Not every library in the county has the same line items.

Advocacy meeting discussed the workshop on Saturday at the Ag Center.

Lowes donated \$75,000 to help repair the Southeast Library in Reading. Tons of money was made at the Classics and Cocktails party for the Reading Library.

Denise Sticha was at a meeting about State and Community Partner Networking in Harrisburg. From that she determined that our libraries need to learn more about the composition of the community and plan programs accordingly.

Lots of events happening at the local libraries. Wellness Fair in Muhlenberg on May 6 from 10 – 4. Memorial 5K Run at Wernersville Library this Saturday. Edible Books will be held at the Mifflin Library this Saturday. In June the Bernville Library will be hosting a Battle of the Bands during Community Days.

VII. Committee Reports Advocacy & Fund-Raising/Personnel/Policy/Property

Advocacy and Fundraising - Discussed \$6,614.05 profit from Quarter Raffle. The complete report is attached. Discussion about the prizes and possibly getting different things because there were several things at the raffle that many people already have. Also suggested the number of quarters needed should be based on the value of the item. Thanks to Linda for all the work that she did for the quarter raffle.

Considering another fundraiser for the library. Painting with a Twist for 50 people. They will donate \$35 for each person back to the library. Could make \$1750 with little effort. Planning for it on June 9, 2017.

Personnel - Nothing to report

Policy – Copy of the donation schedule for the program room was sent to us by Mallory. Changes were needed due to the change in library hours. Motion to approve the policy change made by Heather Saboori and seconded by Jason Mell.

Property Nothing to report

VIII. Unfinished Business None

IX. New Business

Our budget information for 2018 is needed by the township in August. Shawn would like a 2018 budget proposal from Mallory by next meeting.

Discussion about the people running in Exeter Township for township supervisor.

X. Next Meeting: May 18, 2017, 6:30 PM

Meeting adjourned at 7:05. Motion by Warren Lubenow, second by Jacki York.