

Boyertown Community Library  
Board of Trustees Meeting  
April 25, 2023

Meeting was called to order at 6:34 PM. The meeting was held at the Boyertown Community Library.

In attendance: Tina Brown, Rob Kistler, Chuck Wohl, Pat Nunan, Justin Hall, Andrea Kershaw, Sara Bates, Director Denise Pulgino-Stout

Absent: Kelly Kindig, Cindy Mellor, Kathy Kolb

Guests: Badriah Moussa, Daniel Zalewski and Jeanne Troy from Daza Development, Ellen Martignetti from Building a Better Boyertown, Mark Evans from Derck & Edson

1. Call to Order
2. Roll Call
3. Recognition of guests
  - a. Ellen Martignetti from BaBB introduced Mark Evans from Derck & Edson, who gave a presentation about replacing and adding benches and adding green space. Ellen will approach the Borough about what they will allow as far greenery on the sidewalk. This project will be discussed further in Facilities and Planning committees.
  - b. In lieu of being able to find a new Development Director, Denise invited Daniel and Jeanne from DAZA Development to make a proposal about their development services. A written proposal was distributed outlining proposed services and costs. An electronic version will also be forwarded to all board members.
  - c. There was a brief discussion about both proposals. They will be discussed further, no immediate action to be taken.
4. Approval of Minutes of the March Board of Trustees meeting of March 28, 2022.
  - a. Pat motioned to approve the minutes of the March Board Meeting. Chuck seconded. All in favor. Motion approved.
5. Report of the Director
  - a. Denise distributed a detailed report prior to the meeting.
  - b. Prior to the meeting Denise distributed a resolution to give her authority for e-signatures on the library board's behalf to apply for e-grants. Justin motioned to approve e-signature authority for Denise. Pat seconded. All in favor. Motion approved. Tina (President) and Rob (Secretary) to sign the resolution officially giving Denise the authority.
  - c. The contract to renew the Beanstack account for the library was distributed prior to the meeting for everyone to review. Pat motioned to approve \$2416.50 for a 3-year Beanstack contract renewal. Sara seconded. All in favor. Motion approved.
  - d. Denise asked for approval to purchase five new tablets to be used during programs at a cost of \$309.11 each. The money for this will come from the BCCF grant. Justin motioned to approve \$1545.55 for this purchase. Chuck seconded. All in favor. Motion approved.
  - e. Denise asked about purchasing a camera, computer and microphone for use on the new TVs for conference use. She will talk to Jeff Smilko at the System about specifically what to purchase.
  - f. There was a discussion about health insurance for employees after one of the employees inquired about it. Tina will contact the insurance provider for guidance.



10. New Business

- a. Pat is asking for everyone to try to find old photos of the building prior to when the library owned it, specifically when it was a fire station.

11. Good of the Order

12. Justin motioned to adjourn the meeting at 9:07 PM. Chuck seconded. All in favor. Motion approved.

The next regular meeting of the Boyertown Community Library Board of Trustees will be held on May 23, 2023, at the Library, commencing at 7:00 PM.

Action Items

None