

## **Bernville Area Community Library**

### **Board Meeting 3/14/22 6:00PM**

#### Minutes

1. Call to Order: Sarah Jones at 6:00
2. Welcome guests:
  - a. Becky Wannamaker—District Consultant
  - b. David Fisher—prospective board member
3. Secretary's Report: emailed to board for input and questions
  - a. Accepted, Christel moved. Jason seconded.
4. Treasurer's Report
  - a. Accepted, Jason moved. Sarah seconded
5. Trustee Reports
  - a. Baseball fundraiser: Jason has the kick-off planned for 3/21. The fundraiser will continue till 8/11. Each board member is asked to sell 10 books.
  - b. Author Visit: Jason suggested having Jared Reinert, a local author visit to promote his book, *West of Wanting*. The dates proposed are 5/14 and 5/21. The library will purchase the book.
    - i. Motion carried. Sarah moved. Christel Seconded.
  - c. Bob's resignation: He has not sent his resignation letter or dropped off his key yet. Sarah will email him a reminder.
  - d. Jason will be contacting Fun Pasta to remind them to make the payment to the library for the fundraiser.
6. Becky filled the board in on her areas of expertise for future help
7. Employee Reports/concerns
  - a. Debe had several open issues needing direction
    - i. She will place an order with Mid-America Books
    - ii. Summer Reading

1. The library will apply for a grant with United Way to offset the costs
  2. Square will be updated to allow for accounting of Summer Reading monetary donations
  3. PA Forward will be put on hold until a director is hired
  4. System-wide initiative 2<sup>nd</sup> quarter: Longwood Garden
    - a. Debe will plan a children's program
    - b. She will also reach out to the Shade Tree Commission for an adult program
  5. Sabrina has resigned effective immediately
  6. Catie is adding an adult anime club and beginning the lego club
  7. Debe is adding tech time programming.
- b. Coffee maker—Shawn is removing the coffee maker and resigning from the board
- i. He will hand in his letter of resignation, and his key (per board request. Motion carried. Jason moved. Christel seconded.), and retrieve his belongings on Mon, Mar. 21, 2022. Debe agreed to be there to facilitate the proceedings.
- c. Collection
- i. Spanish books—Logan has created a list and we will be adding to the collection through already approved means
  - ii. Banned books—Catie has a list of the banned books currently in our collection and will be looking at a display during banned book week.
- d. Staff mask use will be at the member's discretion.
- i. Motion carried. Jason moved. Sarah seconded.
8. Old Business
- a. Building—Jason provided an update

- b. Staff meeting update—the task distribution and cross-training have been implemented and the staff seem pleased with the changes.
9. New Business
- a. Accounting firm—this year is an audit year. Christel proposes using William Coch for this purpose. The cost will be around \$4000.
    - i. Motion carried. Sarah moved. Jason seconded.
  - b. David Fisher agreed to join the board per Jefferson Township approval. Jason will be in contact with Jefferson Township supervisors to ensure David's addition to the next meeting's agenda. Motion carried. Jason moved. Sarah seconded.
10. Motion to end carried. Sarah moved. Christel seconded.

Executive Session