

Bernville Area Community Library

Board Meeting 5/9/22 6:00PM

Agenda

1. Call to Order—Jason @ 6:10
 - a. Board Members: Jason Wenrich, Christel Wenrich, Sarah Jones, David Fisher
 - b. Staff: Debe Donley
2. Welcome guests—Bobbi Nye and Becky Wannamaker
3. Secretary's Report: emailed to board for input and questions – Christel moved, Jason seconded. Motion carried
4. Treasurer's Report –Sarah moved, David seconded. Motion carried
5. Trustee Reports
 - a. Baseball fundraiser: Jason reported that 6 books have been sold as of 4/30. Encouraged everyone to advertise.
 - b. Author Visit: Jason reported that the publisher has run out of books so the visit will be postponed. Pat Hughes was suggested as another potential author visit
 - c. Community Day –Jason moved to add this to the agenda, David seconded. Motion carried
 - i. Jason has begun asking for donations from businesses and schools (letters are available for others to distribute)
 - ii. We are awaiting district administration approval for the school to encourage classes to create raffle baskets
 - iii. We need a small games license for the changes to the silent auction. Jason recommends a yearly license so we can do more during different times of the year. It is \$125. Sarah made the motion to move forward with the application. David seconded. Motion carried

- d. It was suggested that we find all the parades and find ways to participate.
6. Employee Reports/concerns—Debe
- a. Summer Reading --6/20-8/13.
 - i. Debe has arranged for 3 special events and plans to purchase a few seashell dig kits with a \$500 budget
 - ii. 2 Kindles will be given away as prizes for completing reading challenges. 1 to elementary and younger children. 1 to youth and adults
 - iii. Mother Goose will be suspended during summer reading
 - iv. Debe and Caitlin are creating a survey to be completed at the Murder Mystery evening to see what may appeal to the tween and teens
 - b. Other items
 - i. We need to place an order for our Library of Things item(s) to be reimbursed by 9/30/2022
 - ii. Debe and Emily are still working through the transition to a proper Facebook page from the gray page. We have a new page, but have a few more items before the gray page will be transferred over.
7. Old Business
- a. Building—Jason reported that a community meeting for community buy-in will be held 5/10/2022
 - b. Bob's resignation—Sarah read Bob's resignation letter, and moved to accept his resignation. Jason seconded. Motion carried
 - c. Shawn's resignation or removal—Jason reported that Shawn did come and retrieve his belongings and returned the key. He did not hand in a resignation letter. Jason moved that we remove Shawn from the board. David seconded. Motion carried

8. New Business

- a. Director—Jason moved that we hire Bobbi Nye as the director of BACL. Sarah seconded. Motion carried.
 - i. Bobbi will start 5/16. Sarah will begin an intake plan which will be sent to the board members and she and Christel will meet with Bobbi at 10AM on 5/16. Bobbi reported that her clearances are underway and that she had received the proper paperwork.
 - ii. Sarah moved to amend the personnel policy to state that the director position is an hourly position rather than salaried.
- b. Key Policy—it was agreed that a policy needs to be in place for the safety of volunteers and staff. Sarah will draft a key policy per the discussion. Christel moved that upon consensus approval of the key-occupancy policy via email, we will initiate a lock change with Redners.
- c. Christel asked to purchase a larger monitor for the director as the current monitor is too small to be efficient. Sarah moved to accept the proposal. David seconded. Motion carried.

9. Motion to end—Sarah moved. David seconded. Motion carried.