

**Boone Area Library Board of Trustees Meeting  
Tuesday, March 21, 2023**

**Call to Order:** The meeting was called to order at 7:01 pm by Chair Chrissy Mittura. Those in attendance were Trustees Chrissy Mittura, Noemie Eardley, Robin Fox, Nicole Sapna, Kendra Hettel and Library Director Ashley Allen.

**Minutes:** The Minutes of the February 2023 meeting were reviewed. Chrissy motioned to accept the minutes. Noemie seconded. Motion passed.

**Report of the Director:** Presented by Ashley. Highlights:

- Patron count is low due to the people counter not working
- Circulation is steady
- Computer use has increased
- Book Tasting will be held on March 30th
- District Consultant Becky Wanamaker will be attending our April meeting
- Ashley and Chrissy are working on Long Term goals

**Report of the Treasurer:** Presented by Kendra. Highlights:

- Penny and Kendra are investigating an energy contract. We may be able to get cheaper gas rates.
- Nicole inquired whether we were collecting sales tax on various items. Kendra confirmed with bookkeeper Penny O'Donnell that sales tax is being collected and paid.

Kendra made a motion to approve the Treasurer's Report. Noemie seconded. The motion passed.

**Report of the Chair and the Trustees:**

- No updates at this time

**Report of the Grant Committee:** Highlights:

- Chrissy would like to apply for the Friends of the Library Grant

**Report of the Fundraising Committee:** Highlights:

- The Garden Party is on Saturday. Decorating will be at 9:00.
- Sarah requested donations for the Summer Reading Program.
- Chrissy is working with her sister on a logo for merchandise.

**Report of the Property Committee:** Highlights:

- The Ring cameras are having trouble accessing the wifi.
- Nicole's brother is working on getting brighter lights for the parking lot

**Human Resources:**

- Chrissy is monitoring applicants to replace Ashley. Systems is also looking for applicants.
- Ashley Shafer's new job title of Assistant Director will be effective on April 1st.

**Report of the Policy Committee:**

- None

**Capital Campaign:**

- We will consult with Becky Wanamaker from Systems at our next meeting

**New Board Members:**

- Noemie reported that Michelle Diekow may be interested in joining the Board.

**Old Business:**

- None.

**New Business:**

- There was discussion on our policy in regards to charging nonprofits for Community Room rentals. Options discussed were changing the rental agreement to a flat rate or not renting to nonprofits during hours when the library is closed. There was also discussion on changing the policy to half price for nonprofits when the library is open and full price when the library is closed.
- Duck Race tickets will be sold on Friday, June 2nd at the Amity Pool Sarah will set up a table to promote summer reading.
- Nicole requested that we consider attending additional municipality meetings other than the one where we request fundraising.

**Adjournment:** At 8:34, Chrissy made a motion to adjourn the meeting and Kendra seconded. The motion passed. The next meeting is April 18, 2023 at 7pm.

Respectfully submitted,  
Robin Fox, Secretary