

APPROVED

Boone Area Library Board of Trustees Meeting Tuesday, April 19, 2022

Call To Order: The meeting was called to order at 7:04pm by Chair Mary Picariello. Those in attendance were Trustees Mary Picariello, Chrissy Mittura, Kim Unger, Kendra Hettel, Robin Fox, and Nicole Sapna. Absent was Trustee Lisa Kraljevich and Library Director Ashley Allen.

Minutes: The Minutes of March 2022 meeting were reviewed. Nicole motioned to accept the minutes. Kendra seconded. The motion passed.

Report of the Director: Mary presented the Director's Report from Ashley Allen's information. Highlights:

- Monthly numbers reviewed. Circulation, people count and wireless count are up.
- 12 people attended the Adult Craft, Succulent Garden Class.
- Stress Management Class is 5/19. Had been rescheduled related to weather.
- Next Recipe Swap is 5/23, the theme is Picnics.
- New Library aide has been hired.
- Applicant sent by Ashley for New Director Orientation. Limited number of spots available.

Report of the Treasurer: Presented by Kendra. Highlights:

- February Treasurer's Report clarified. Mary made a motion to accept February's Treasurer's Report. Kim seconded. The motion passed.
 - March Treasurer's Report reviewed.
 - Engagement letter from accountant received and on schedule for audit. To be in by 9/15. Request for tax return extension sent.
 - Discussed how "Just Giving" on-line donations are being handled.
 - Reviewed timing of payments from municipalities.
- Robin made a motion to accept the Treasurer's Report. Chrissy seconded. The motion passed.

Report of the Chair and Trustees: Highlights:

- Meeting with Union Township was on 3/21. Union requested to be sent library monthly newsletter and will place on the township's Facebook page.

Report of the Human Resource Committee: Highlights:

- No updates at this time,

Report of the Grant Committee: Highlights:

- Received book on State Grants from Union township.
- Discussed Odd Fellow's Grant.

Report of the Fundraising Committee: Highlights:

- Discussed plans for the Birdsboro Street Fair and Duck Derby:
 - Vendors.
 - Food Trucks.
 - Entertainment.
 - Advertising event.
 - Cash prizes.
 - Donations

Report of the Policy Committee: Highlights:

- All policies can be found in Google Drive.

Report of the Property Committee: Highlights:

- Discussed painting the Community Room. Girl Scout Troop is interested.
- Ideas discussed for inside mural.
- Discussed HVAC system and if money is available for yearly maintenance.
- Applied for Grant through Union Township for door replacement. Quotes received from 2 vendors.

Reopening/COVID Committee: Highlights:

- No updates at this time.

Old Business: Highlights:

- No updates at this time.

New Business: Highlights:

- Discussed organizing a Friends Group. Robin will research.
- Discussed promoting Financial Literacy. Kendra will research.

Adjournment: At 8:59pm, Kim made a motion to adjourn the meeting and Robin seconded. The motion passed. The next meeting is May 17, 2022 at 7pm.

Respectfully submitted,
Kimberly J. Unger, Secretary