

## Boone Area Library Board of Trustees Meeting Tuesday, August 21, 2018

**Executive Session:** After an emergency executive session meeting was held on July 31, the Board voted to:

- Transfer all building funds, current and future, to the general fund, indefinitely.
- Make the final payment to UGI to enable the Board to change gas suppliers.

**Call To Order:** The meeting was called to order at 7 pm by Board Chair Cheryl Martinozzi. Those in attendance were Trustees Susan Fix, Jennifer Harding, Matthew Lamm, Cheryl Martinozzi, Mary Picariello, Kim Unger, and Director Ryan McCrory.

**Welcome:** The Board took a moment to welcome new Director Ryan McCrory.

**Minutes:** The Minutes of the July 2018 meeting were reviewed. One omission, the Fundraising Report, was noted and corrected. Sue Fix motioned to accept the minutes with the correction and Mary Picariello seconded. The motion passed.

**Report of the Library Director:** Director Ryan McCrory presented the Report of the Director. Highlights:

- Ryan made some good suggestions which will help with circulation numbers.
- Eileen has been looking at a grant to obtain an AED.
- Ryan shared an opportunity through which the library could obtain a webcam and conference capabilities.
- Promoting use of Amazon Smiles would be beneficial.

**Report of the Treasurer:** Sue Fix presented the Treasurer's report. Highlights:

- Sue detailed our current position and estimates of future standings, including mortgage details.
- Things are a bit tighter now than they have been recently; upcoming fundraisers should help.
- The Annual Giving Letter is ready to go.

Kim Unger made a motion to accept the Treasurer's report; Cheryl Martinozzi seconded. The motion passed.

**Report of the Chair and Trustees:**

- Cheryl encouraged the Board to begin thinking of suggestions for the 2020 Funding Formula. Discussion followed. Cheryl went on to share how municipal support figures into this.
- An idea was presented to have an ancestry program to increase computer usage numbers.
- Jen gave an update on the proposal to have the library become an SAT testing facility.
- Mary gave an update on the proposal to have the library do fingerprinting to raise revenue.

**Property:** Matt Lamm gave an update on property. Highlights:

- The recent roof leaks in the office and teen room have been resolved by cleaning a drain on the roof.
- Matt will begin the search for a snow removal person/company.
- Lighting issues continue to be addressed as time allows.

**Fundraising:** Kim Unger reported on fundraising. Highlights and discussion:

- Jen proposed ideas for a Vendor Bingo event.
- Ryan shared details of an upcoming Batman Day event.
- Cheryl gave an update on Meat-A-Thon ideas and Ryan suggested highlighting Cookbooks during this.
- Christmas in Birdsboro was discussed.
- Sue gave details on the Apple Fest at St. Paul's Lutheran in Douglassville.

**Old Business:**

- The Board discussed the current state of the STEM grant and classes.
- The Annual Giving Letter was discussed.

- Eileen Simms' new position as Director Assistant was discussed.

**Adjournment:** At 8:30 pm, Sue Fix made a motion to adjourn the meeting and Mary Picariello seconded. The motion passed. The next meeting is August 18, 2018, at 7pm.

Respectfully submitted,  
Matthew T. Lamm, Secretary

APPROVED