

**Boone Area Library Board of Trustees Meeting**  
**Tuesday, December 18, 2018**

**Call To Order:** The meeting was called to order at 7:02 pm by Chair Cheryl Martinozzi. Those in attendance were Trustees Susan Fix, Matthew Lamm, Cheryl Martinozzi, Mary Picariello, Kim Unger, and Director Ryan McCrory.

**Presentation:** Robin Cuzner of Jackpot Casino Events presented ideas to the Board regarding a possible casino event at the library.

**Minutes:** The Minutes of the November 2018 meeting were reviewed. Sue motioned to accept the minutes as presented and Mary seconded. The motion passed.

**Report of the Library Director:** Ryan presented the Director's Report. Highlights:

- People count and circulation are generally up from last year at this time.
- Ryan and Eileen will be working to increase adult programming.
- As we move away from Hoopla, Libby, similar to Overdrive, is being promoted .

**Budget:** Sue and Ryan presented the budget for 2019. Cheryl asked about donation tracking. Discussion followed. Cheryl motioned to accept the 2019 budget as presented, Mary seconded. The motion passed.

**Report of the Treasurer:** Sue presented the Treasurer's report. Highlights:

- Sue describe how state and county money are accounted for.
- Our Quicken program is out of date and the accountant recommends updated it. The board approved doing so. Ryan will look into this.
- The results of the Christmas Breakfast and Christmas raffle were discussed.

Cheryl made a motion to accept the Treasurer's report; Mary seconded. The motion passed.

**Report of the Chair and Trustees:** Highlights:

- The funds in earmarked categories have been spent as planned. Matt raised a question about the remaining funds from the Rotary donation. Sue and Ryan provided update.

**Property:** Matt gave an update on property. Highlights:

- Matt has continuing communicating with 3 roofing companies in pursuit of fixing the southwest corner of the Bruce Hoffman room. Quotes are expected soon.
- Expert Care was in to do a routine checkup on the heating units. A problem was found in 2 heat exchangers. They will need to be replaced. Matt will seek a quote.

**Fundraising:** Kim reported on fundraising. Highlights:

- The board discussed the feasibility of a Casino night event and decided that it wouldn't be possible at this time. This idea may be revisited down the line.
- The board recapped the past year's fundraising efforts and began discussion on 2019.

**Old Business:**

- Ryan gave the board an update on job descriptions for the Director Assistant and Youth Services Coordinator.

**New Business:**

- The board further discussed Cheryl's recent efforts to rally a cleanup of the library's "off" spaces, like closets and other storage areas. Cheryl also presented an idea to paint part of the kitchen; the board approved.

**Adjournment:** At 9:11 pm, Sue made a motion to adjourn the meeting and Matt seconded. The motion passed. The next meeting is January 15, 2019 at 7pm.

Respectfully submitted,  
Matthew T. Lamm, Secretary