

# APPROVED

## Boone Area Library Board of Trustees Meeting Tuesday, May 18, 2021

**Call To Order:** The meeting was called to order at 7:02 pm by Chair Mary Picariello. Those in attendance were Trustees Mary Picariello, Kim Unger, Chrissy Mittura, Bridget Scogna, Kendra Hettel and Library Director Crescenda Long. Absent were Stephanie Woomer, Lisa Kraljevich. Bridget Scogna needed to leave early at 7:35pm.

**Minutes:** The Minutes of April 2021 meeting were reviewed. Bridget motioned to accept the minutes. Kendra seconded. The motion passed.

**Report of the Director:** Crescenda presented the Director's Report. Highlights:

- Reviewed April 2021 numbers. April 2020 library was shut down related to COVID.
- Drop in April's numbers in some areas compared to March.
- More people are coming through the door.
- Sarah is starting Story Time at Amity Community Park. Numbers are increasing each week.
- In June, Sarah will be doing a program in conjunction with Amity YMCA Summer Camp.
- Summer Quest Program is being advertised.
- Discussed eliminating Curbside Pick-Up days. Patrons may call and request items brought to car.
- Discussed extending hours. Goal is to be open 45 hours/week. Currently 42 hours/week.
- Discussed ways to try to make library more diversity inclusive.
- Systems is in negotiations for disability audit workshop.
- Director expressed her availability.

**Report of the Treasurer:** Mary presented in Steph's absence. Highlights:

- Rough estimate for Saturday's Birdsboro Annual Street Fair and Duck Race on 5/15 was between \$3,000 and \$4,000.

Kendra made a motion to accept the Treasurer's Report. Chrissy seconded. The motion passed.

**Report of the Chair and Trustees:** Highlights:

- Longley Insurance Company offered to talk to the Board concerning insurance related to Trustees positions, etc.
- Completing feedback form from Stephanie Williams in Trustee Talk.

**Report of the Human Resource Committee:** Highlights:

- No updates at this time.

**Report of the Grant Committee:** Highlights:

- No updates at this time.

**Report of the Fundraising Committee:** Highlights:

- Duck Race held on May 15<sup>th</sup> was successful! Sold out of Duck tickets. Discussed ideas and thoughts for next year.
- Holding a celebration party for the staff and Board.
- Discussed Giving Letter. Mailing list needs updated. Crescenda will have draft by next meeting.

**Report of the Policy Committee:** Chrissy presented an update. Highlights:

- Looking at Finance Policy.
- Will research need for Social Medica Policy.

**Report of the Property Committee:** Mary presented an update. Highlights:

- Gathering at least four estimates for carpeting.
- Weeding to be done outside library.

**Reopening/COVID Committee:** Highlights:

- Will be rescheduling meeting.
- Discussed renting tables and chairs.
- Discussed mask mandate.

**Old Business:** Highlights:

- No updates at this time.

**New Business:** Highlights:

- No updates at this time.

**Adjournment:** At 8:15pm, Kendra made a motion to adjourn the meeting and Kim seconded. The motion passed. The next meeting is June 15, 2021 at 7pm.

Respectfully submitted,  
Kimberly J. Unger, Secretary

Draft