

Boone Area Library Board of Trustees Meeting Tuesday, September 18, 2018

Call To Order: The meeting was called to order at 7:09 pm by Vice Chair Kim Unger. Those in attendance were Trustees Susan Fix, Matthew Lamm, Mary Picariello, Kim Unger, and Director Ryan McCrory.

Minutes: The Minutes of the August 2018 meeting were reviewed. One spelling correction and one change of wording were made. Mary motioned to accept the minutes with the changes and Kim seconded. The motion passed.

Report of the Library Director: Ryan presented the Report of the Director. Highlights:

- Numbers generally down slightly, possibly still from road closure.
- “Not New But New To Us” items are circulating well. New items are circulating so much that the shelf is often almost empty. The resulting numbers are good but the emptiness is unappealing. Ryan to address.
- Ryan is developing an iPad Basic class and an Ancestry class.
- Ryan will attend a “Future Of Public Libraries” workshop and the PaLA Annual Conference.

Report of the Treasurer: Sue presented the Treasurer’s report. Highlights:

- Expected September incomes have not arrived yet. Finances are tight.
- Money from a late patron’s estate has arrived and placed in the general fund. Sue proposed paying off the line of credit, paying current bills, and placing the balance in savings. Mary motioned to do this and Kim seconded. The motion passed.
- The subject of corporate giving was brought up. Ryan suggested reciprocal programs such as job a help bulletin board and employment references.
- The library has received a request for donation from the Fire Company. After thought and discussion the amount of \$50 seemed appropriate to the group. Kim motioned to make the \$50 donation and Mary seconded. The motion passed.
- Sue reminded the group of dates coming up: Boscov’s Friends-Helping-Friends on 10/16 and St. Paul’s Lutheran Apple Fest 10/6.

Matt made a motion to accept the Treasurer’s report; Kim seconded. The motion passed.

Report of the Chair and Trustees:

- Matt has exchanged the tablet cases that weren’t properly fitting the iPads purchased with the Rotary Fund donation.

Property: Matt Lamm gave an update on property. Highlights:

- Expert Care Heating and Air recently replaced a failed belt on the AC unit that serves the Bruce Hoffman room. Matt questioned Sue on whether a bill has been received. None has. Matt will check into this.
- The southwest corner in the Bruce Hoffman room has been getting damp after rain events. Matt will investigate.
- There will be a Property Committee meeting on 10/4 at 6:30pm at the library to address current issues and future plans.

Fundraising: Kim Unger reported on fundraising. Highlights and discussion:

- Vendor Bingo is 11/10. Food, drink and other associated items were discussed.
- Christmas in Birdsboro was discussed.
- Kim updated the Board on Bling-For-A-Buck.

Old Business:

- There was further discussion on Christmas in Birdsboro. Staff member Beth Fritz has and will be working on ideas.
- The status of the STEM grant materials and classes was discussed. Things are wrapping up.

New Business:

- Some libraries have had issues with the use of First Data Processing for card transactions. BB&T has approached our library about this. Ryan will contact them about this.
- Kim questioned whether Matt has made any progress on finding someone for sidewalk snow removal. Matt is in the process of contacting business and organizations close to the library to find out who they use.

Adjournment: At 8:23 pm, Sue made a motion to adjourn the meeting and Mary seconded. The motion passed. The next meeting is September 16, 2018, at 7pm.

Respectfully submitted,
Matthew T. Lamm, Secretary

APPROVED