



**BERKS COUNTY PUBLIC LIBRARIES
Board of Directors Meeting
August 18, 2021 7:00PM
Virtual Meeting
MINUTES**

A regularly scheduled meeting of the Board of Directors of Berks County Public Libraries was held virtually on Wednesday, August 18, 2021 using the Microsoft Teams platform.

Board Members Present: Dr. Eve Kimball - President; Ginny Hand - Vice President; Dr. Debbie Noel - Secretary/Treasurer; Helen Flynn, Arleny Pimentel, Mary Ellen Wells, Charles Jones

Board Members Absent: None

System staff present: Amy Resh, Library System Administrator; Alison Trautmann, Outreach Services Coordinator; Jeff Smilko, Technology Coordinator

District staff present: Stephanie Williams, District Consultant, Marissa Guidara, District Youth Services Consultant

Advisory Committee members present:

Alicea Rodig, Bernville Area Community Library	Dr. Joseph S. Yarworth, Muhlenberg Community Library
Mike Najarian, Bethel-Tulpehocken Public Library	
Christine Mittura, Boone Area Library	Mindy Cohen, Robesonia Community Library
Rob Kistler, Boyertown Community Library	Erica Burch, Schuylkill Valley Community Library
Andrea Kershaw, Boyertown Community Library	Ben Robitzer, Sinking Spring Library
Karen Winegardner, Brandywine Community Library	Donna Bird, Spring Twp; West Lawn/Wyomissing Hills Library
D Michael Bennethum, Exeter Community Library	Lisa Betz, Village Library
Lois Geist, Fleetwood Area Public Library	Greg Mazurek, Wernersville Public Library
Chelsea Williams, Hamburg Public Library	Trista Oxenreider, Womelsdorf Community Library
Christine L Roth, Hamburg Public Library	
Mindy Wagaman, Kutztown Community Library	Sarah Bair, Womelsdorf Community Library
Melissa Adams, Muhlenberg Community Library	Greg Mazurek, Wernersville Public Library

Call to Order: Dr. Eve Kimball called the meeting to order at 7:00 PM.

Pledge of Allegiance: Dr. Eve Kimball led the Pledge of Allegiance.

Public Comment: No public comment.

Approval of Minutes: Dr. Debbie Noel announced that there was one executive session held on July 1, 2021 to address the membership and automation agreements. Following a review of the minutes, Dr. Noel made a motion to accept the minutes, of May 19, 2021. Ginny Hand seconded. Minutes were unanimously approved.

Treasurer's Report: Dr. Debbie Noel reported no items in the budget have been out of the ordinary and moved that the Treasurer's Report be accepted. Mary Ellen Wells seconded the motion. The report was unanimously accepted.

Correspondence: No correspondence.

Administrator's Report: Amy Resh shared her report with the Board and Advisory Committee members (The full report is attached)

A few items were highlighted:

- Amy Resh visited 18 of 23 System libraries; five libraries declined a visit or call. The System held a kick-off event for our 35th Anniversary Celebration at the Village Library on June 26 where the latest addition to our Accessibility Collection, EnChroma colorblind glasses were highlighted. She did two separate surveys to coordinate how libraries wanted to allocate County Coordination Aid grant funds in 2022; that budget is due to the Office of Commonwealth Libraries on September 30, 2021. Alison Trautmann is working with the Reading Public Museum on a new StoryWalk; the ribbon cutting is on September 13 at 11 AM.

Committee Reports:

Finance Committee: Dr. Debbie Noel reported that the Finance Committee met in July to review and finalize the draft of the 2022 funding formula, as discussed at the May Board meeting. The committee agreed the 2019 circulation and computer data should be used for the 2022 funding formula.

Looking forward Dr. Noel highlighted one change for the 2023 funding formula proposed by the Finance Committee:

- Use of 2021 circulation and computer use data for the 2023 funding formula, pending another catastrophic emergency

And, two changes for 2024:

- Increased municipal support from \$50,000 to \$75,000 will be achieved by adjusting other County funded portions of the formula.
- Wi-fi data to be included in the computer use numbers

Amy Resh also noted that the 2020 Census data will not be used until the 2025 funding formula; the 2025 formula uses municipal support from 2023, to allow libraries time to assess the growth in their communities and ensure local municipalities are providing adequate funding for matching purposes.

Dr. Debbie Noel moved that the 2022 Funding Formula be adopted with the proposed changes for the 2023 and 2024 funding formulas. Arleny Pimentel seconded the motion. The policy was unanimously approved.

Old Business: Ginny Hand moved to accept the *Cataloging and Processing Policy* as presented at the May meeting. Mary Ellen Wells seconded the motion. The policy was unanimously approved.

New Business: No new business

District Consultant Report: Stephanie Williams provided a power point presentation in which she provided valuable information on the Reading Library District: the role of the district library center, the staff supporting it, and services provided by the district library center.

Announcements: Ben Robitzer reported he was at the May meeting but was unable to log his name in to the chat. Ginny Hand moved that Ben be added to the May minutes. Helen Flynn seconded. The motion was unanimously approved.

Adjournment: Mary Ellen Wells moved for adjournment. Ginny Hand seconded. The meeting was adjourned at 7:23 PM.

Respectfully submitted,

Dr. Debbie Noel
Secretary, BCPL Board

***Next Meeting: November 17, 2021 7:00PM
System Headquarters: 1040 Berks Road, Leesport PA 19533***