

BYLAWS  
OF  
THE WOMELSDORF COMMUNITY LIBRARY, INC  
(A Pennsylvania Non-Profit Corporation)  
2021

ARTICLE 1

OFFICES AND FISCAL YEAR

Section 1.1. REGISTERED OFFICE

The registered office of the Corporation shall be 203 West High Street, Womelsdorf, Berks County, Pennsylvania 19567 until otherwise established by an amendment of the Articles or by the Board of Directors in the manner provided by law.

Section 1.2. OTHER OFFICE

The Corporation may also have offices at such other places as the Board of Directors may from time to time appoint or the business of the Corporation may require.

Section 1.3. FISCAL YEAR

The fiscal year of the Corporation shall begin the first day of January in each year.

ARTICLE II

NOTICE - WAIVERS - MEETINGS GENERALLY

Section 2.1. MANNER OF GIVING NOTICE

- (a) General Rule. Whenever written notice is required to be given to any person under the provisions of the Pennsylvania Business Corporation Law or by the Articles or these bylaws, it may be given physically to the person, sending a copy by first class mail, express mail, courier service, fax or other electronic means such as email, to the recipient's personal email address or the email address where they may conduct their primary means of business. Other means of electronic transmission that are

not direct to the recipient or may be considered part of general social media are not acceptable and will not be deemed as giving written notice. (Such examples may include but no limited to: Twitter, Snap Chat and Facebook). Notice is to be provided to such person appearing on the books of the Corporation or, in the case of directors, supplied by the directors to the Corporation for the purpose of notice. If the notice is sent by mail, courier service, or email it shall be deemed to have been given to the person. A notice of meeting shall specify the place, day and hour of the meeting and any other information required by any other provision of the Pennsylvania Business Corporation Law, the Articles or these bylaws.

- (b) Adjourned meetings. When a meeting of the Board of Directors is adjourned, it shall not be necessary to give any notice of the adjourned meeting or of the business to be transacted at an adjourned meeting, other than by announcement at the meeting at which the adjournment is taken, unless the Board fixes a new record date for the adjourned meeting.

#### Section 2.2 NOTICE OF MEETINGS OF BOARD OF DIRECTORS

Notice of a regular meeting of the Board of Directors need not be given. Notice of every special meeting of the Board of Directors shall be given to each director by telephone or in writing at least twenty-four (24) hours (in the case of notice by telephone, email or other mail) or five (5) days (in the case of notice by first class mail) before the time at which the meeting is to be held. Every such notice shall state the time and place of the meeting. Neither the business to be transacted at, nor the purpose of, any regular or special meeting of the Board need be specified in a notice of the meeting.

#### Section 2.3 WAIVER OF NOTICE

(a) Written waiver. Whenever any written notice is required to be given under the provisions of the Pennsylvania Business Corporation Law, the Articles or these bylaws, a waiver thereof in writing, signed by the person or persons entitled to the notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of the notice. Except as otherwise required by this subsection, neither the business to be transacted at, nor the purpose of, a meeting need be specified in the waiver of notice of the meeting. In the case of a special meeting of members, the waiver of notice shall specify the general nature of the business to be transacted.

(b) Waiver by attendance. Attendance of a person at any meeting shall constitute a waiver of notice of the meeting except where a person attends a meeting for the express purpose of objecting, at the beginning of the meeting, to the transaction of any business because the meeting was not lawfully called or convened.

#### Section 2.4 MODIFICATION OF PROPOSAL CONTAINED IN NOTICE

Whenever the language of a proposed resolution is included in a written notice of a meeting required to be given under the provisions of the Pennsylvania Business Corporation Law or the Articles or these bylaws, the meeting considering the resolution may without further notice adopt it with such clarifying or other amendments as do not enlarge its original purpose.

**Section 2.5 EXCEPTION OF REQUIREMENT OF NOTICE**

(a) General rule. Whenever any notice or communication is required to be given to any person under the provision of the Pennsylvania Business Corporation Law or by the Articles or these bylaws or by the terms of any agreement or other instrument or as a condition precedent to taking any corporate action and communication with that person b is then unlawful, the giving of the notice or communication to that person shall not be required.

(b) Persons without forwarding addresses. Notice or other communications shall not be sent to any person with whom the Corporation has been unable to communicate for more than twenty-four (24) consecutive months because communications to the person are returned unclaimed or the person has otherwise failed to provide the Corporation with a current address. Whenever the person provides the Corporation with a current address, the Corporation shall commence sending notices and other communications to the person in the same manner as to other persons.

**Section 2.6 USE OF CONFERENCE TELEPHONE/VIDEO CONFERENCING AND SIMILAR EQUIPMENT**

One or more may participate in a meeting of the Board of Directors of the Corporation by means of conference telephone/video conferencing or similar communications equipment by means of which all persons participating in the meeting can hear each other. Participation in a meeting pursuant to this section shall constitute presence in person at the meeting.

**ARTICLE III**

**MEMBERS**

**Section 3.1 MEMBERS.**

Members of the Corporation shall be composed of persons holding a valid Berks County Public Library Card and a Berks County resident.

**ARTICLE IV**

**BOARD OF DIRECTORS**

**Section 4.1. POWERS; PERSONAL LIABILITY.**

(a) General rule. Unless otherwise provided by statute all powers vested by law in the Corporation shall be exercised by or under the authority of, and the business and affairs of the Corporation shall be managed under the direction of, the Board of Directors.

(b) Standard of care; justifiable reliance. A director shall stand in a fiduciary relation to the Corporation and shall perform his or her duties as a director, including duties as a member of any committee of the Board upon which the director may serve, in good faith, in a manner the director reasonably believes to be in the best interests of the Corporation and with such care, including reasonable inquiry, skill and diligence, as a person of ordinary prudence would use under similar circumstances. In performing his or her duties, a director shall be entitled to rely in good faith on information, opinions, reports or statements, including financial statements and other financial data, in each case prepared or presented by any of the following:

- (1) One or more officers or employees of the Corporation whom the director reasonably believes to be reliable and competent in the matters presented.
- (2) Counsel, public accountants or other persons as to matters which the director reasonably believes to be within the professional or expert competence of such person.
- (3) A committee of the Board upon which the director does not serve, duly designated in accordance with law, as to matters within its designated authority, which committee the director reasonably believes to merit confidence.

A director shall not be considered to be acting in good faith if the director has knowledge concerning the matter in questions that would cause his or her reliance to be unwarranted.

(c) Consideration of factors. In discharging the duties of their respective positions, the Board of Directors, committees of the Board and individual directors may, in considering the best interest of the Corporation, consider the effects of any action upon employees, upon suppliers and customers of the Corporation and upon communities in which offices or other establishments of the Corporation are located, and all other pertinent factors. The consideration of those factors shall not constitute a violation of subsection (b).

(d) Presumption. Absent breach of fiduciary duty, lack of good faith or self-dealing, actions taken as a director or any failure to take any action shall be presumed to be in the best interests of the Corporation.

(e) Personal liability of directors.

- (1) A director shall not be personally liable, as such, for monetary damages of any actions taken, or any failure to take any action, unless:
  - (i) the director has breached or failed to perform the duties of his or her office under this section: and
  - (ii) the breach or failure to perform constitutes self-dealing, willful misconduct or recklessness.

(2) The provisions of paragraph (1) shall not apply to the responsibility or liability of a director pursuant to any criminal statute, or the liability of a director for the payment of taxes pursuant to local, State or Federal law.

(f) Notation of dissent. A director who is present at a meeting of the Board of Directors, or of a committee of the Board, at which action on any corporate matter is taken shall be presumed to have assented to the action taken unless his or her dissent is entered in

the minutes of the meeting or unless the director files a written dissent to the action with the secretary of the meeting before the adjournment thereof or transmits the dissent in writing to the secretary of the Corporation immediately after the adjournment of the meeting. The right to dissent shall not apply to a director who voted in favor of the action. Nothing in this section shall bar a director from asserting that minutes of the meeting incorrectly omitted his or her dissent if, promptly upon receipt of a copy of such minutes, the director notifies the secretary in writing, of the asserted omission or inaccuracy.

#### **Section 4.2. QUALIFICATION AND SELECTION OF DIRECTORS.**

(a) Qualifications. Each director of the Corporation shall be a natural person of full age who needs to be a resident of Pennsylvania and a member of the Corporation.

(b) Appointment of directors. Except as otherwise provided in these bylaws, directors of the Corporation shall be appointed in accordance with Section 411 of the Library Code. Board members, members and municipal officers may suggest names of qualified candidates for appointment as directors.

#### **Section 4.3. NUMBER AND TERM OF OFFICE.**

(a) Number. The Board of Directors shall consist of such number of directors, not less than five (5) nor more than seven (7), as may be determined from time to time by resolution of the Board of Directors.

(b) Term of office. Each director may hold office until the expiration of the term for which he or she was elected and until a successor has been selected and qualified or until his or her earlier death, resignation or removal. A decrease in the number of directors shall not have the effect of shortening the term of any incumbent director. Each director may serve two (2) consecutive (3) year terms for a total of six (6) years. No director shall serve more than two consecutive three-year terms (a total of six ((6)) consecutive years). Any director may apply for reappointment to the Board after a one-year absence from the Board. The term will begin on January 1 and expire on December 31. If a director is appointed between January 1 and June 30, the term will begin on June 30 of the same year and expire June 29 of the same year. If a director is appointed between July 1 and December 31, the terms shall commence of January 1 of the following year and expire December 31 of the following year.

(c) Resignation. Any director may resign at any time upon written notice to the Corporation. The resignation shall be effective upon receipt thereof by the Corporation or as such subsequent time as shall be specified in the notice of resignation.

#### **Section 4.4 VACANCIES**

Vacancies in the Board of Directors, shall be filled pursuant to Section 411 of the Library Code, and shall follow the same procedure as set forth in Section 4.2 (b) hereof. Each person so selected shall be a director to serve for the balance of the unexpired term, and until a successor has been selected and qualified or until his or her earlier death, resignation or removal.

#### **Section 4.5. REMOVAL OF DIRECTORS**

The Board of Directors may declare vacant the office of a director who has been judicially declared of unsound mind or who has been convicted of an offense punishable by imprisonment for a term of more than one year or if, within sixty (60) days after notice of his or her selection, the director does not accept the office either in writing or by attending a meeting of the Board of Directors.

#### **Section 4.6. PLACE OF MEETINGS.**

Meetings of the Board of Directors shall be held in the Board Room of the Womelsdorf Community Library or at such place as the Board of Directors may from time to time appoint or as may be designated in the notice of the meeting

#### **Section 4.7. ORGANIZATION OF MEETINGS**

At every meeting of the Board of Directors, the chairman of the Board, if there be one, or, in the case of a vacancy in the office or absence of the chairman of the Board, one of the following officers present in the order stated: the vice chairman of the Board, if there be one, the president, the vice presidents in their order of rank and seniority, or a person chosen by a majority of the directors present, shall act as chairman of the meeting. The secretaries or, in the absence of the secretaries, an assistant secretary, or, in the absence of the secretaries and the assistant secretaries, any person appointed by the chairman of the meeting, shall act as secretary.

#### **Section 4.8. REGULAR MEETINGS**

Regular meetings of the Board of Directors shall be held on the fourth Tuesday of each month at 6:30 or at such time and place as shall be designated from time to time by resolution of the Board of Directors.

#### **Section 4.9. SPECIAL MEETINGS**

Special meetings of the Board of Directors shall be held whenever called by the chairman or by two or more directors.

#### **Section 4.10. QUORUM OF AND ACTION BY DIRECTORS.**

(a) General Rule. A majority of the directors in office of the Corporation shall be necessary to constitute a quorum for the transaction of business and the acts or majority of the directors present and voting at a meeting at which quorum is present and shall be the acts of the Board of Directors.

(b) Action by written consent. Any action required or permitted to be taken at a meeting of the directors may be taken without a meeting if, prior or subsequent to the action, a

consent or consents thereto by all of the directors in office is filed with the secretary of the Corporation.

**Section 4.11. EXECUTIVE AND OTHER COMMITTEES.**

(a) Establishment and powers. The Board of Directors may, by resolution adopted by a majority of the directors in office, establish one or more committees to consist of one or more directors of the Corporation. Any committee, to the extent provided in the resolution of the Board of Directors, shall have and may exercise all of the powers and authority of the Board of Directors except that a committee shall not have any power or authority as to the following:

- (1) The submission to members of any action requiring approval of members under the Business Corporation Law.
- (2) The creation of filling of vacancies in the Board of Directors.
- (3) The adoption, amendment or repeal of these bylaws.
- (4) The amendment or repeal of any resolution of the Board that by its terms is amendable or repealable only by the Board.
- (5) Action on matters committed by a resolution of the Board of Directors or another committee of the board.

(b) Alternate committee members. The board may designate one or more directors as alternate members of any committee who may replace any absent or disqualified member at any meeting of the committee or for the purposes of any written action by the committee. In the absence or disqualification of a member and alternate member or members of a committee, the member or members thereof present at any meeting and not disqualified from voting, whether or not constituting a quorum, may unanimously appoint another director to act at the meeting in the place of the absent or disqualified member.

(c) Term. Each committee of the Board shall serve at the pleasure of the Board.

(d) Committee procedures. The term "Board of Directors" or "Board", when used in any provision of these bylaws relating to the organization or procedures of or the manner of taking action by the Board of Directors, shall be construed to include and refer to any executive or other committee of the Board.

(e) Nominating Committee. A nominating committee may be appointed annually at a regular meeting of the Board by the president of the Board and may consist of a chairperson and two (2) other directors. The nominating committee shall be responsible for recommending officers for the Corporation. Any person present at such meeting may move to nominate any person, provided prior consent of the nominee has been obtained.

**Section 4.12. COMPENSATION**

The Board of Directors shall not be entitled to compensation of directors for their services as directors.

**ARTICLE V**

**OFFICERS**

### **Section 5.1. OFFICERS GENERALLY.**

(a) Number, qualification and designation. The officers of the Corporation shall be a president, a recording secretary, a corresponding secretary, a treasurer, and such other officers as may be elected in accordance with the provisions of Section 5.3. Officers may but need not be directors of the Corporation. The president and secretary shall be natural persons of full age. The treasurer may be a Corporation, but if a natural person, the treasurer shall be of full age. The Board of Directors may elect from among the members of the Board a chairman of the Board and a vice chairman of the Board who shall be officers of the Corporation. Any number of offices may be held by the same person

(b) .Resignations. Any officer may resign at any time upon written notice to the Corporation. The resignation shall be effective upon the receipt thereof by the Corporation or at such subsequent time as may be specified in the notice of resignation.

(c) Standard of care. Except as otherwise provided in the articles, an officer shall perform his or her duties as an officer in good faith, in a manner he or she reasonably believes to be in the best interests of the Corporation and with such care, including reasonable inquiry, skill and diligence, as a person of ordinary prudence would use under similar circumstances. A person who so performs his or her duties shall not be liable by reason of having been an officer of the Corporation.

### **Section 5.2 ELECTION AND TERM OF OFFICE.**

Term in General. The officers of the corporation, except those elected by delegated authority pursuant to Section 5.3, shall be elected annually by the Board of Directors at the December meeting, and each such officer shall hold office for a term as set forth herein and until a successor has been selected and qualified or until his or her earlier death, resignation or removal. The term of the officers elected at the December meeting shall commence on January 1 of the following year.

### **Section 5.3. SUBORDINATE OFFICERS, COMMITTEES AND AGENTS.**

The Board of Directors may from time to time elect such other officers and appoint such committees, employees or other agents as the business of the corporation may require, including one or more assistant secretaries, and one or more assistant treasurers, each of whom shall hold office for such period, have such authority and perform such duties as are provided in these bylaws or as the Board of Directors may from time to time determine. The Board of Directors may delegate to any officer or committee the power to elect subordinate officers and to retain or appoint employees or other agents, or committees thereof and to prescribe the authority and duties of such subordinate officers, committees, employees or other agents.

### **Section 5.4. REMOVAL OF OFFICERS AND AGENTS.**

Any officer or agent of the corporation may be removed by the Board of Directors with or without cause. The removal shall be without prejudice to the contract rights, if any, of any person so removed. Election or appointment of an officer or agent shall not of itself create contract rights.

### **Section 5.5. VACANCIES.**



A vacancy in any office because of death, resignation, removal, disqualification, or any other cause, shall be filled by the Board of Directors or by the officer or committee to which the power to fill such office has been delegated pursuant to Section 5.3, as the case may be, and if the office is one for which these bylaws prescribe a term, shall be filled for the unexpired portion of the term. Resignation by any officer from the office currently being served shall be given in writing to the Board.

#### **Section 5.6. AUTHORITY**

All officers of the Corporation, as between themselves and the Corporation, shall have such authority and perform such duties in the management of the Corporation as may be provided by or pursuant to resolution orders of the Board of Directors or in the absence of controlling provision in the resolutions or order of the Board of Directors, as may be determined by or pursuant to these by laws.

#### **Section 5.7. THE CHAIRMAN OF THE BOARD**

The chairman of the Board if there be one, or in the absence of the chairman the vice chairman of the Board, shall preside at all meetings of the members and of the Board of directors and shall perform such other duties as may from time to time be requested by the Board of Directors.

#### **Section 5.8. THE PRESIDENT**

(a) Duties. The president shall be the chief executive officer of the corporation and shall have general supervision of the business and operations of the corporation, subject however to the control of the Board of Directors. The president shall preside at the meetings of the Board and shall, with the librarian, prepare a meeting agenda and distribute the same to members of the Board within a reasonable time prior to any meeting. The president shall serve as discussion leader and shall encourage all board members to participate. The president may represent the corporation and Board in all public and official capacities. The president shall sign, execute, and acknowledge, in the name of the corporation, deeds, mortgages, contracts and other instruments authorized by the Board of Directors, except in cases when the signing and execution thereof shall be expressly delegated by the Board of Directors, or by these bylaws, to some other officer or agent of the corporation; and, in general, shall perform all duties incident to the office of president and such other duties as from time to time may be assigned by the Board of Directors.

(b) Term. The president shall serve a term of two (2) years and be eligible for election to the office of president for a maximum of four (4) consecutive years. All term limits may be amended at the discretion of the Board.

#### **Section 5.10. THE RECORDING SECRETARY.**

(a) Duties. The recording secretary or an assistant recording secretary shall take attendance at all meetings of the members and of the Board of Directors and the record all votes of the members and of the directors and the minutes of the meetings of the members and of the Board of Directors and of committees of the Board in a book or books to be kept for that purpose; distribute such recorded information, including the minutes, with the agenda at the next meeting of the Board; file any approved permanent and correct copy of any such recorded information in the archives of the corporation; ensure that any such recorded information is readily available to the public or members subsequent to approval by the Board of any recorded

information; sign any such recorded information and/or documents which require execution by the recording secretary; perform custodial duties regarding the seal of the corporation and the assurance that the seal is affixed to all documents to be executed on behalf of the corporation under its seal; and, in general, the performance of all duties incident to the office of recording secretary, and such other duties as may from time to time be assigned by the Board of Directors or the president.

(b) Term. The recording secretary shall serve a term of one (1) year and shall be eligible for election to the office of recording secretary for a maximum of two (2) consecutive years. All terms may be amended at the discretion of the Board.

#### **Section 5.11. THE CORRESPONDING SECRETARY**

(a) Duties. The corresponding secretary or an assistant corresponding secretary shall be responsible for any communication to or from the board, including notices, invitations, advertisements, thank you correspondence and inquiries; and, in general, the performance of all duties incident to the office of corresponding secretary and such other duties as may from time to time be assigned by the Board of Directors or the president.

(b) Term. The corresponding secretary shall serve a term of one (1) year and shall be eligible for election to the office of corresponding secretary for a maximum of two (2) consecutive years. All terms may be amended at the discretion of the Board.

#### **Section 5.12. THE TREASURER**

(a) Duties. The treasurer or an assistant treasurer or an independent contractor, hired by the Board of Directors, shall have or provide for the custody of the funds or other property of the corporation; shall collect and receive or provide for the collection and receipt of moneys earned by or in any manner due to or received by the corporation; shall deposit all funds in his or her custody as treasurer in such banks or other places of deposit as the Board of Directors may from time to time designate; shall, whenever so required by the Board of Directors, render an account showing all transactions as treasurer and the financial condition of the corporation; and, in general, shall discharge such other duties as may from time to time be assigned by the Board of Directors or the president. All checks must have two (2) authorized signatures.

(b) Terms. The treasurer shall serve a term of one (1) year and shall be eligible for election to the office of treasurer for a maximum of two (2) consecutive years. All terms may be amended at the discretion of the Board..

#### **Section 5.13. SALARIES**

The officers elected by the Board of Directors shall not receive compensation for serving as officers of the Corporation.

### **ARTICLE VI**

#### **INDEMNIFICATION OF DIRECTORS, OFFICERS AND OTHER AUTHORIZED REPRESENTATIVES**

##### **Section 6.1. SCOPE OF INDEMNIFICATION.**

(a) General rule. The corporation shall indemnify an indemnified representative against any liability incurred in connection with an proceeding in which the indemnified representative may be involved as a party or otherwise by reason of the fact that such person is or was serving in an indemnified capacity, including, without limitation, liabilities, resulting from any actual or alleged breach or neglect of duty error, misstatement or misleading statement, negligence, gross negligence or act giving rise to strict or products liability, except:

- (1) where such indemnification is expressly prohibited by application law:
- (2) where the conduct of the indemnified representative has been finally determined pursuant to Section 7.6 otherwise:
  - (i) to constitute willful misconduct or recklessness within the meaning of 15 PA. C.S. 513(b) and 1746 (b) and PA. C.S. 8365(b) or any superseding provision of law sufficient in the circumstances to bar indemnification against liabilities arising from the conduct; or
  - (ii) to be based upon or attributable to the receipt by the indemnified representative from the corporation of a personal benefit to which the indemnified representative is not legally entitled, or
- (3) to the extent such indemnification has been finally determined in a final adjudication pursuant to Section 6.6 to be otherwise unlawful.

(b) Partial payment. If an indemnified representative is entitled to indemnification in respect to a portion but not all, of any liabilities to which such person may be subject, the corporation shall indemnify such indemnified representative to the maximum extent for such portion of the liabilities.

(c) Presumption. The termination of a proceeding by judgment, order, settlement or conviction or upon a pleas of nolo contendere or its equivalent shall not of itself create a presumption that the indemnified representative is not entitled to indemnification.

(d) Definitions. For purposes of this Article:

(1) "indemnified capacity" means any and all past, present and future service by an indemnified representative in one or more capacities as a director, officer, employee or agent of the corporation, or, at the request of the corporation, as a director, officer, employee, agent, fiduciary or trustee of another corporation, partnership, joint venture, trust, employee benefit plan or other entity or enterprise:

(2) "indemnified representative" means any and all directors and officers of the corporation and any other person designated as an indemnified representative by the Board of Directors of the corporation (which may, but need not, include any person's services at the request of the corporation, as a director, officer, employee, agent, fiduciary or trustee of another corporation, partnership, joint venture, trust, employee benefit plan or other entity or enterprise):

(3) "liability" means any damage, judgment amount paid in settlement, fine, penalty, punitive damages, excise tax assessed with respect to an employee benefit plan, or cost or expense, of any nature (including, without limitation, attorneys' fees and disbursements: and

(4) "proceeding" means any threatened, pending or completed action, suit, appeal or other proceeding of any nature, whether civil, criminal, administrative or investigative, whether formal or informal, and whether brought by or in the right of the corporation, a class of its security holders or otherwise.

## **Section 6.2. PROCEEDINGS INITIATED BY INDEMNIFIED REPRESENTATIVES.**

Notwithstanding any other provision of this Article, the corporation shall not indemnify under this Article an indemnified representative for any liability incurred in a proceeding initiated (which shall not be deemed to include counter-claims or affirmative defenses) or participated in as an intervenor or amicus curiae by the person seeking indemnification unless such initiation of or participation in the proceeding is authorized, either before or after its commencement, by the affirmative vote of a majority of the directors in office. This section does not apply to a reimbursement of expenses incurred in successfully prosecuting or defending an arbitration under Section 6.6 or otherwise successfully prosecuting or defending the rights of an indemnified representative granted by or pursuant to this Article.

## **Section 6.3. ADVANCING EXPENSES.**

The Corporation shall pay the expenses (including attorneys' fees and disbursements) incurred in good faith by an indemnified representative in advance of the final disposition of a proceeding described in Section 7.1 or the initiation of or participation in which is authorized pursuant to Section 7.2 upon receipt of an undertaking by or on behalf of the indemnified representative to repay the amount if it is ultimately determined pursuant to Section 6.6 that such person is not entitled to be indemnified by the corporation pursuant to this Article. The financial ability of an indemnified representative to repay an advance shall not be a prerequisite to the making of such advance.

## **Section 6.4. SECURING OF INDEMNIFICATION OBLIGATIONS.**

To further effect, satisfy or secure the indemnification obligations provided herein or otherwise, the corporation may maintain insurance, obtain a letter of credit, act as self-insurer, create a reserve, trust, escrow, cash collateral or other fund or account, enter into indemnification agreements, pledge or grant a security interest in any assets or properties of the corporation, or use any other mechanism or arrangement whatsoever in such amounts, at such costs, and upon such other terms and conditions as the Board of Directors shall deem appropriate. Absent fraud, the determination of the Board of Directors with respect to such amounts, costs, terms and conditions shall be conclusive against all security holders, officers and directors and shall not be subject to voidability.

## **Section 6.5. PAYMENT OF INDEMNIFICATION.**

An indemnified representative shall be entitled to indemnification within thirty (30) days after a written request for indemnification has been delivered to the secretary of the corporation

## **Section 6.6. ARBITRATION**

(a) General rule. Any dispute related to the right to indemnification, contribution or advancement of expenses as provided under this Article, except with respect to indemnification for liabilities arising under the Securities Act of 1933 that the corporation has undertaken to submit to a court for adjudication, shall be decided only by arbitration in the metropolitan area in which the principal executive offices of the corporation are located at the time, in accordance with the commercial arbitration rules then in effect of the American

Arbitration Association, before a panel of three arbitrators, one of whom shall be selected by the corporation, the second of whom shall be selected by the indemnified representative and third of whom shall be selected by the other two arbitrators. In the absence of the American Arbitration Association, or if for any reason arbitration under the arbitration rules of the American Arbitration Association cannot be initiated, or if one of the parties fails or refuses to select an arbitrator or if the arbitrators selected by the corporation and the indemnified representative cannot agree on the selection of the third arbitrator within 30 days after such time as the corporation and the indemnified representative have each been notified of the selection of the other's arbitrator, the necessary arbitrator or arbitrators shall be selected by the presiding judge of the court of general jurisdiction in such metropolitan area.

(b) Burden of proof. The party or parties challenging the right of an indemnified representative to the benefits of this Article shall have the burden of proof.

(c) Expenses. The corporation shall reimburse an indemnified representative for the expenses (including attorneys' fees and disbursements) incurred in successfully prosecuting or defending such arbitration.

(d) Effect. Any award entered by the arbitrators shall be final, binding and nonappealable and judgment may be entered thereon by any party in accordance with applicable law in any court of competent jurisdiction, except that the corporation shall be entitled to interpose as a defense in any such judicial enforcement proceeding any prior final judicial determination adverse to the indemnified representative under Section 7.01 (a)(2) in a proceeding not directly involving indemnification under this Article. This arbitration provision shall be specifically enforceable.

#### **Section 6.7. CONTRIBUTION**

If the indemnification provided for in this Article or otherwise is unavailable for any reason in respect of any liability or portion thereof, the corporation shall contribute to the liabilities to which the indemnified representative may be subject in such proportion as is appropriate to reflect the intent of this Article or otherwise.

#### **Section 6.8. MANDATORY INDEMNIFICATION OF DIRECTORS, OFFICERS, ETC.**

To the extent that an authorized representative of the corporation has been successful on the merits or otherwise in defense of any action or proceeding referred to in 15 PA. C.S. 1741 or 1742 or in defense of any claim, issue or matter therein, such person shall be indemnified against expenses (including attorneys' fees and disbursements) actually and reasonably incurred by such person in connection therewith.

#### **Section 6.9. CONTRACT RIGHTS, AMENDMENT OR REPEAL.**

All rights under this Article shall be deemed a contract between the corporation and the indemnified representative pursuant to which the corporation and each indemnified representative intend to be legally bound. Any repeal, amendment or modification hereof shall be prospective only and shall not affect any rights or obligations then existing.

#### **Section 6.10. SCOPE OF ARTICLE.**

The rights granted by this Article shall not be deemed exclusive of any other rights to which those seeking indemnification, contribution or advancement of expenses

may be entitled under any statute, agreement, vote of members or disinterested directors or otherwise both as to action in and indemnified capacity and as to action in any other capacity. The indemnification, contribution and advancement of expenses provided by or granted pursuant to this Article shall continue as to a person who has ceased to be an indemnified representative in respect of matters arising prior to such time, and shall inure to the benefit to the benefit of the heirs, executors, administrators and personal representative of such a person.

**Section 6.11. RELIANCE OF PROVISIONS.**

Each person who shall act as an indemnified representative of the corporation shall be deemed to be doing so in reliance upon the rights provided in this Article.

**Section 6.12. INTERPRETATION.**

The provisions of this Article are intended to constitute bylaws authorized by 15 PA. C.S. 513 and 1746 and 42 PA. C.S. 8365

**ARTICLE VII**

**MISCELLANEOUS**

**Section 7.1. CORPORATE SEAL**

The corporation seal shall have inscribed thereon the name of the corporation, the year of its organization and the words "Corporate Seal, Pennsylvania".

**Section.7.2. CHECKS**

All checks, notes, bills of exchange or other orders in writing shall be signed by such person or persons as the Board of Directors or any person authorized by resolution of the Board of Directors may from time to time designate.

**Section 7.3. CONTRACTS**

(a) General rule. Except as otherwise provided in the Business Corporation Law or Library Code, the Board of Directors may authorize any officer or agent to enter into any contract or to execute or deliver an instrument on behalf of the Corporation, and such authority may be general or confined to specific instances.

(b) Statutory form of execution of instruments. Any note, mortgage, evidence of indebtedness, contract or other document, or any assignment or endorsement thereof, executed or entered into between the corporation and any other person, when signed by one or more officers or agents having actual or apparent authority to sign it, or by the president or vice president and secretary or assistant secretary or treasurer or assistant treasurer of the corporation shall be held to have been properly executed for and in behalf of the corporation, without prejudice to the rights of the corporation against any person who shall have executed the instrument in excess of his or her actual authority.

**Section 7.4. INTERESTED DIRECTORS OR OFFICERS; QUORUM**

### **Section 7.5. DEPOSITS**

All funds of the Corporation shall be deposited from time to time to the credit of the Corporation in such banks, trust companies or other depositories as the Board of Directors may approve or designate, and all such funds shall be withdrawn only upon checks signed by such one or more officers or employees as the Board of Directors shall from time to time determine.

### **Section 7.6. CORPORATE RECORDS**

- (a) Right of inspection. Every member shall upon written verified demand stating the purpose of the inspection have a right to examine in person or by agent or attorney, during the usual hours for business the following items: the membership certificate register, books and records of account, records of the proceedings of the incorporators, members and directors. The purpose of the inspection must be reasonably related to the function, promotion and welfare of the library with respect to the member's fiduciary duty and obligations. A member may make copies or extract information from the above-mentioned records. In every instance where an attorney or other agent is the person who seeks the right of inspection, the demands shall be accompanied by a verified power of attorney or other writing that authorizes the attorney or other agent to so act on behalf of that member. The demand shall be directed to the Corporation at its registered office in Pennsylvania or at its principal place of business wherever situated.

### **Section 7.7. ANNUAL REPORT**

### **Section 7.8. LIQUIDATION OR DISSOLUTION**

Upon the happening of any event which requires the liquidation, dissolution or termination of the Corporation, all of the assets of the Corporation shall be liquidated and the corporation shall be dissolved. Upon such happening, whether voluntary or involuntary, all assets of the Corporation shall become the assets of the State Library in Harrisburg, Pennsylvania, and shall be permanently dedicated to furthering the library system of the Commonwealth, in accordance with Section 501 (c) (3) of the United States Tax Code, regarding non-profit organizations.

### **Section 7.9. PURPOSE**

Pursuant to the guidelines of the American Library Association, including the Freedom to Read Statement and the Library Bill of Rights, the Corporation shall adhere to any such requirements in such guidelines, and recognizes that the corporation has responsibilities as the collector of appropriate public materials and to participate in the Interlibrary Loan System. The Corporation, as a member of the Berks County Public System, is part of the educational and cultural life of the Womelsdorf Community. The purposes of the Corporation shall be limited to an exempt purpose, the provision of community library services, pursuant to Section 501(c)(3) of the United State Tax Code, and any regulation thereto, and any amendments thereof. The Corporation is not organization for profit, and no part of the income of the Corporation shall directly benefit any member, director or officer.

#### **Section 7.10. AMENDMENT OF BYLAWS**

These Bylaws may be amended or repealed, or new Bylaws may be adopted, by 2/3 vote of the Board of Directors at any duly organized annual or special meeting of the Board of Directors of the Corporation in office at any regular or special meeting of directors. Notice of any proposed amendment to these Bylaws shall be given to all directors at least fourteen (14) days before the amendment becomes effective. The notice shall specifically set forth the text of any proposed amendment. Any change in these Bylaws shall take effect when adopted unless otherwise provided in the resolution effecting the change.