

Exeter Library Association Board Meeting

Jul 11, 2022

6:30 pm – In Person (or Zoom if you can't attend in person - <https://us06web.zoom.us/j/82213846559>)

- I. Meeting Called to Order at 6:32 PM
 - a. Attendance: Liz Stavenski-Bell, Mike Bennethum, Chris Sperat (left 8:00 PM), Christy Resh, Mariel Jordan, Theresa Mowad (Zoom), Deb Franklin, Ibrahim Bangura, Todd Dierksheide
 - b. Mallory Hoffman
- II. Welcome Chris Sperat officially to the board.
- III. Approval of Minutes – Jun 13, 2022
 - a. Motion to accept Christy Resh, Second Deb Franklin. Motion carries.
- IV. Library Director's Report: The library has been busy through the summer months. June circulation is significantly higher than last June. Ebooks circulation continues to increase. Summer reading is over July 30th. Programming for the summer will continue through the end of August. The library has not received information on the GGE League. WFMZ presented a story on the library of things for Berks County. Patrons are checking out library of things items. A.S. King will be presenting a program on her newest book at Reiffon in September. *Hidden pictures* author will be presenting for the library in October.
- V. Friends' Report: The Friends' have received many book donations. The next book sale is in October.
- VI. Treasurer's Report: Christy Resh presented the treasurer's report for July.
- VII. Presentation of the Bills
 - a. Motion to pay the bills Liz Stavenski-Bell, Second Deb Franklin, Motion carries. VIII. County System Update. Meeting is in August.
- IX. Committee Reports
 - a. Advocacy: Mariel Jordan (Chair): Work on creating a list of community members for support of the library.
 - b. Fundraising: Theresa Mowad (Chair)
 - i. Theresa has met with the Friends. A 5K Run was approved as a potential future fundraiser. Theresa has talked with Pretzel City (whose cost to run the event is \$600). We need to decide on path. Possible dates Oct 15 and Oct. 16. Need to check insurance and township prior to race. Discussed holding the race in conjunction with the Friends Books sale on October 15. Theresa discussed a need for personal to assist in the race and also who in the township needs to approve the path.
 - ii. Fightin' Phils tickets can be ordered online.
 - iii. Mini-Golf fundraiser - Theresa will be discussing the fundraiser next month with Laura.
 - iv. Possible pizza box fundraiser to go with a children's program. The fundraising committee plans to reach out to Mama's and Sebastianos.
 - c. Personnel: Liz Stavenski-Bell (Chair): No update
 - d. Property: Warren Lubenow (Chair): No update.
 - e. Finance: Christy Resh (Chair)
 - i. Audit Engagement: No update.
 - ii. Rolling CDs for Bequests Funds: Todd and Christy will discuss a possible recommendation for the board to vote.
 - f. Technology: Ibrahim Bangura (Chair)

- i. Ibrahim met with the technology committee to discuss google drive and sharing of files. Ibrahim suggested Mallory and the library IT individual attend the next technology meeting.
 - ii. Jeff created google drive file to share documents for the staff. Ibrahim is working on creating a shared file for the board members.
 - g. Policy: Deb Franklin (Chair): No update
 - h. Search: Deb Franklin (Chair)
 - i. Todd suggested strategic review and officer nominations to occur at the September meeting.
 - ii. The board will continue to discuss ideas for possible new member orientation.
- X. Strategic Plan Update
 - a. Next review is Sep 2022.
- XI. Unfinished Business
 - a. The Board of Trustees Job Description has been added to the website.
 - b. The board member application document should be posted on the library's website. Mallory will check to see if it has been posted.
 - c. Friends Membership – Possible idea for the Friends to come in Jan. to share planned calendar for the year and then board members can complete yearly sign-up.
- XII. New Business
 - a. Review of Stair Removal: The steps were township property and paid for through township funds.
 - b. Motion to pay the annual renew for support and maintenance contract for RFID scanner Chris Sperat, Second Liz Stavenski-Bell, motion carries.
 - c. The library received at \$10,575 grant for a 75-seat outdoor theater and stage. Mallory will review the grant and present a motion for the theater at the August meeting. Mallory will also review the date the grant needs to be accepted.
 - d. PA library state funding increased by 11 million for next year. At this point, the funding formula will be that same. More information will be shared with county libraries as information is presented to directors.
- XIII. Entered Executive Session at 7:31 PM ended 8:23 PM.
- XIV. Motion to recommend an increase in salary to \$60,000 for the Executive Directory position Liz Stavenski-Bell, Second Theresa Mowad. Motion carries.
- XV. Board Member Comment: No comment.
- XVI. Public Comment: No comment.
- XVII. Next Meeting: Aug 8, 2022 6:30 PM In Person
- XVIII. Motion to adjourn 8:24 PM Deb Franklin, Second Christy Resh. Meeting adjourns at 8:26 PM.