

Exeter Library Association Board Meeting
May 9, 2022
6:30 pm – In Person

- I. Meeting Called to Order at 6:30
 - a. Board Member Attendance: Christy Resh, Mariel Jordan, Todd Dierksheide, Liz Stavenski-Bell, Michael Bennethum, Mallory Hoffman, Deb Franklin
 - b. Other: Mallory Hoffman, Chris Sperat
- II. Approval of Minutes – Apr 11, 2022
 - a. Thanks to Mike for covering for Mariel
 - b. Motion to accept April minutes, Christy Resh, Second, Liz Stavenski-Bell, Motion carries.
- III. Library Director’s Report: Library participated with a cross-over event with the Exeter Township School District. 50 individuals K-6 attended. School families invited after hours and opened new library cards for families. Library brochure and library application have been translated into Spanish. Summer Reading starts June 13th—Prizes will be books. Many programs have been planned for May and the summer. First silent book club was successful. The Library of Things has been added to the catalog. Information will be shared on the website.
- IV. Friends’ Report
 - a. The Spring Book and Bake sale will take place on May 13-14.
- V. Treasurer’s Report: Treasure’s Report has been shared with board members. Christy asked Mallory to check interest rates to explore possible options. We will discuss at June’s meeting.
- VI. Presentation of the Bills
 - a. Motion to pay the bills Deb Franklin, Second Liz Stavenski-Bell, Motion carries.
- VII. County System Update. The next meeting is May 18th.
- VIII. Committee Reports
 - a. Advocacy: Mariel Jordan (Chair): No update
 - b. Fundraising: Theresa Mowad (Chair)
 - i. Theresa has met with the Friends. A 5K Run was approved as a potential future fundraiser. The friends have offered to pay costs to organize the event. Will discuss a possible theme.
 - ii. Fightin’ Phils tickets can be ordered online.
 - iii. There was no update on the Mini-Golf fundraiser. Theresa will contact Laura for information.
 - iv. Getting in touch with the director of the Birdsboro Community Center, who just did a “Night at the Races.”
 - v. Looking to get some information from her for a possible fundraiser, and I’m thinking about a gift card bingo.
 - c. Personnel: Liz Stavenski-Bell (Chair): Mallory’s review will be discussed in executive session
 - d. Property: Warren Lubenow (Chair): No update
 - A. Finance: Christy Resh (Chair): Audit Engagement is in process. Discussed adding Christy Resh as a signer to necessary accounts.
 - B. Technology: Ibrahim Bangura (Chair)
 - a. Looking for a person to develop an intranet website for the ECL. Dr. Josh Hoyt has taken the reins for the ECEF Technology Committee. He is experienced with our Google setup and website development. He works at the Berks County IU and has a consulting

company. Jeff suggested we talk with him about paying him to develop the simple internal website for you and your staff to use. jhozt1303@gmail.com

- b. Looking into possible google drive file to shard documents.
- e. Policy: Deb Franklin (Chair)
 - i. The Collection Development Policy was reviewed and updated. Deb has reviewed and will suggest amendments to the library's bylaws; Bylaw amendments will be review for June.
- f. Search: Deb Franklin (Chair)
 - i. Chris Sperat and Brian Ackerman, who have submitted resumes, to invite them to the May meeting.
 - ii. Chris Sperat attended the meeting on May 9th.
- IX. Strategic Plan Update
 - a. Next review is Sep 2022.
- X. Unfinished Business
 - a. Mariel created a Board Member Application document, which was received by the Board by a consent vote.
 - b. The Board of Trustees Job Description document should be posted on the library's website.
 - c. Friends Membership –Possible idea for the Friends to come in Jan. to share planned calendar for the year and then board members can complete yearly sign-up.
 - d. Recommendation and vote for new board member recommendation. Motion to take Chris Sperat to the Exeter Township Board, Mike Bennethum, Second Liz Stavenski-Bell, Motion passes.
- XI. New Business: None
- XII. Executive Session: Entered executive session at 7:14 PM. Ended executive session 7:45 PM.
- XIII. Director's Review: Motion to accept Mallory Hoffman's 2021 review, Michael Bennethum, Second Christy Resh. Motion carries.
- XIV. Board Member Comment: None
- XV. Public Comment: None
- XVI. Next Meeting: June 13th, 2022 6:30 PM In-Person
- XVII. Motion to Adjourn, Deb Franklin, Second, Michael Bennethum. Meeting adjourned 7:50 PM.