

Exeter Library Association Board Meeting
May 8, 2023
6:30 pm – In Person

- I. Meeting Called to Order at 6:32 PM
 - a. Attendance: Mike Bennethum, Liz Stavenski-Bell, Theresa Mowad, Laura Biancone, Mariel Jordan, Christy Resh
- II. Approval of Minutes – April 10, 2023
 - a. Motion to accept Theresa Mowad, Second Laura Biancone. Minutes approved.
- III. Library Director’s Report: Adult programming continues as normal. Children’s programming has slowed to prepare for summer programming. Staff attended district-wide staff day. Planning meeting for summer is at the end of the month.
- IV. Friends’ Report: Book and Bake Sale is May 20th.
- V. Treasurer’s Report: Christy Resh presented the treasurer's report.
- VI. Presentation of the Bills
 - a. Motion to pay the bills Theresa Mowad, Second Mariel Jordan. Motion carries.
- VII. County System Update: Next meeting May 17th.
- VIII. Committee Reports
 - a. Advocacy: Mariel Jordan (Chair): No update
 - b. Fundraising: Theresa Mowad (Chair): Will discuss fundraiser
 - c. Personnel: Liz Stavenski-Bell (Chair)
 - i. Laura, Liz, and Mike met for an Exit Interview with Mallory Friday, April 21.
 - ii. After the Exit Interview, Laura, Liz, and Mike discussed the hiring process ahead and identified critical issues that need to be clarified such as hiring timeframe, advertising of the position, salary, etcetera.
 - iii. Chris Sperat has joined the Personnel Committee.
 - d. Property: Mallory Hoffman (Chair): Plans to pressure wash the visible parts of the building. Mallory will look into the carpenter bees by the front entrance.
 - e. Finance: Christy Resh (Chair): All audit items are needed. Liz and Christy are able to sign checks once Mallory leaves.
 - f. Technology: Ibrahim Bangura (Chair): No update
 - g. Policy: Mike Bennethum (Chair): No update
 - h. Search: Todd Dierksheide (Chair): No update
- IX. Strategic Plan Update – Include Budget Review (June): For next month
- X. Unfinished Business
 - a. Discuss themes for proposed library mural: Laura added budget information to the google drive. Laura will check with Mike Miller to see if painting can occur in our library, also how long it needs to dry. We will check with possible space at Reiffton School. Motion to move forward with Library Mural project, not to exceed \$7,000, contingent on finding space Chrisy Resh, Second Mike Bennethum. Discussion: Laura will work with the artist on ideas. June and July add to canvas, end of July painting timeline. Motion carries.
 - b. Mascaro/Donor reception in thanks for ongoing support: October 19, 2023: Need to finalize plans
 - c. 5K/Fun Run updates/planning: Reminder to continue seeking sponsorships and runners for the event. Mallory will be adding to Parent Square for runners and volunteers.
 - d. Meet and Greet for Friends/Staff/Board to be held at library 6/5/2023 at 7 p.m..
- XI. New Business:
 - a. Motion to approve check for 50% for flooring to Martins Christy Resh, Second Theresa Mowad.
 - b. Possible addition of a summer intern to support library staff during summer programming.
- XII. Training Opportunities: No update

- XIII. Executive Session to discuss plans to hire a new Executive Director at 7:28 PM. Ended executive session at 8:12 PM
- XIV. Motion to move forward with the hiring plan as discussed in executive session Theresa Mowad, second Christy Resh. Motion passes.
- XV. Motion to approve hourly compensation as interim director at \$25 per hour until the hiring process for new director is complete Theresa Mowad, Second Mariel Jordan. Motion carries, Liz Stavenski-Bell abstains.
- XVI. Motion to reimburse personal and vacation days according to the employee handbook to pay up to 80 hours (\$2308) Mike Bennethum, Christy Resh, Motion carries.
- XVII. Board Member Comment: None
- XVIII. Public Comment: None
- XIX. Next Meeting June 12, 2023, 6:30 PM, In Person
- XX. Motion to adjourn Laura Biancone, Second Theresa Mowad. Meeting adjourned at 8:16