

Exeter Library Association Board Meeting
Nov 14, 2022
6:30 pm – In Person, Adult Study Room

- I. Meeting Called to Order at 6:34 PM
 - a. Attendance: Mike Bennethum, Christy Resh, Liz Stavenski-Bell, Ibrahim Bangura, Chris Sperat, Mariel Jordan, Todd Dierksheide
 - b. Mallory Hoffman, Laura Biancone.
- II. Welcome, Laura Biancone!
- III. Congratulations on completion of the Library Amphitheater! Library staff is following directions provided by the landscape company prior to the first event.
- IV. Approval of Minutes – Oct 10, 2022
 - a. Motion to accept Christy Resh, Second Ibrahim Banguara. Motion carries. October minutes approved.
- V. Library Director's Report: Mallory presented the report for October. Circulation numbers for 2022 continue to be high especially compared to other county libraries. Programming numbers continue to rise. Adult book club and bilingual storytime popularity continues to grow. Teen Halloween party was well attended. The annual appeal should be mailed this week.
- VI. Friends' Report
 - a. Wreath and Christmas sale is the first weekend in December (December 3rd and 4th).
 - b. Spirit Week is at the end of November.
- VII. Treasurer's Report: Christy Resh presented the treasurer's report. Mallory will review the amphitheater expenditures. The library is still waiting on funds from the grant. Mallory will report back to Christy and Todd about allocation of funds for the project.
- VIII. Presentation of the Bills
 - a. Motion to pay the bills Liz Stavenski-Bell, Second Chris Sperat, Motion carries.
- IX. County System Update
 - a. Next meeting 11/16/2022: Mike will attend the meeting.
- X. Committee Reports
 - a. Advocacy: Mariel Jordan (Chair)
 - i. Work on creating a list of community members for support of the library. Leverage Donor List?
 - b. Fundraising: Theresa Mowad (Chair)
 - i. 5k and Fun Run will start planning in Jan.
 - ii. I am planning on attending the Friends' Board Meeting in December and learn the behind the scenes work for the book sale from Charlene.
 - c. Personnel: Liz Stavenski-Bell (Chair): No update.
 - d. Property: Warren Lubenow (Chair): The township is working on ADA compliance for the top of the amphitheater.
 - e. Finance: Christy Resh (Chair)
 - i. Audit Engagement: The audit is completed.
 - ii. Rolling CDs for Bequests Funds. Todd and Christy will discuss and make a recommendation to the board.
 - f. Technology: Ibrahim Bangura (Chair)
 - i. Google Drive and File Sharing: The board has shifted to a shared google folder.
 - ii. Moving to digitization of old files.
 - g. Policy: Deb Franklin (Chair): No update.
 - h. Search: Deb Franklin (Chair)
 - i. Laura Biancone's resume and application

- ii. Ideas for possible new member orientation.
- XI. Strategic Plan Update – Include Budget Review (Oct). We will update in March.
- XII. Unfinished Business
 - a. Friends Membership: Mallory will ask Friends to come in January.
 - b. Update on impact of PA library state funding: Mallory Hoffman stated that although the state funding is down, the county is providing funds for libraries that participate in Fine Free. Mallory will check to see additional state funding that might be provided after recent information.
 - c. Library Mural: Laura and Mariel will discuss ideas and contact necessary people.
 - d. 2023 Officers Discussion (Oct): Possible proposals, Liz Stavenski-Bell, President, Theresa Mowad, Vice President, Mariel Jordan, Secretary, Christy Resh, Treasurer. Motion to set the officers for Jan 2023 Chris Sperat, Second Ibrahim Bangura. Motion carries.
 - e. Mallory will review years for board members. Mallory will update in the minutes.
- XIII. New Business
 - a. 2023 Exeter BoS - Currently in the plan for the budget is an increase in the library line item to 300K, to support adding additional summer programming at the library to offset our Parks/Rec dept. Mallory will work to finish the budget to hopefully present and approve in December.
 - b. Mallory Hoffman will send information about end-of-year bonus information.
 - c. Spousal Affidavit Form: Teresa signed form.
- XIV. Training Opportunities
 - a. [Steps to Successful Community Engagement](#) - Wednesday November 9, 2:00-3:00 pm
 - [Unlocking Community Based Fundraising](#) - Thursday November 17, 10:00-11:00 am
 - [Social Work Approaches to Library Services](#) - Tuesday November 29, 3:00-4:00 pm
 - [Remember Your Patrons Living with Memory Loss](#) - Wednesday December 7, 3:00-4:15 pm
- XV. Board Member Comment: No comment
- XVI. Public Comment: No comment
- XVII. Next Meeting: Dec 12, 2022 6:30 PM, Zoom
- XVIII. Adjournment motion to adjourn Chris Sperat, Second Liz Stavenski-Bell. Meeting adjourned at 7:30 PM.