

Exeter Library Association Board Meeting
January 8, 2024
6:30 pm – In Person

I. Meeting Called to Order

a. Attendance: Laura Biancone, Theresa Mowad, Michael Bennethum, Mariel Jordan, Ibrahim Bangura, Christy Resh, Charlene Zawaski, Liz Stavenski-Bell, Paul Delfin, Michael Gierula

II. Approval of Minutes – November 13, 2023

Motion to accept November minutes Mariel Jordan, Second Christy Resh. Motion carries.

III. Library Director's Report

Liz Stavenski-Bell presented the directors report to the board. She shared recent adult and children programming. The staff is currently working on the collection transition, and the final transition will occur in February. Liz also reviewed current community outreach programs the library is supporting.

IV. Friends' Report

The holiday sale raised 1559.50 . The Sweetheart of Bag sale will be February 17th. Please bring any paper bags to the front desk. Charlene presented a year review of donations to the library by the Friends of the Library. March will be the yard sale.

V. Treasurer's Report

Christy Resh presented both November and December financials to the board.

VI. Presentation of the Bills

Motion to pay both November and December bills, Ibrahim Bangura, Second Laura Biancone. Motion carries.

VII. County System Update

Approved an updated privacy policy. Mike also shared that any other board members are welcome to attend the county meetings.

VIII. Committee Reports

- a. Advocacy: Mariel Jordan (Chair): No update
- b. Fundraising: Theresa Mowad (Chair)

5K date is confirmed for June 22, 2024 and will follow the same time schedule. Excel spreadsheet is available in the shared drive to begin to start contacting sponsors, and donation levels have changed for this year. The donation letter is available to be sent. The flyer will be finalized (including awards) so we can begin to assign. Theresa also has a list of tasks for the 5k/fun run.

c. Property: Lizabeth Stavenski-Bell: The floor in the programming room will be refinished. The security cameras should be installed by March including new wiring. The library gate will be replaced in May.

d. Finance: Christy Resh (Chair): No updates.

e. Technology: Ibrahim Bangura (Chair)

Quarterly meeting was held December 15th. Ibrahim checked with Liz to see if any information is needed from the technology committee regarding the new camera system.

f. Policy: Mike Bennethum (Chair)

Motion to formally accept the amendment to the county services automation agreement moving from Polaris to Spark, Ibrahim Bangura, second Laura Biancone. Motion carries.

Motion to accept committee recommendation regarding changes to opening paragraph and bullet point one of the Unattended Children Policy. No other changes will be made to the policy, Theresa Mowad, Second, Christy Resh. Motion carries.

Mike Bennethum suggested that more policies need to be reviewed throughout the year.

g. Search: Todd Dierksheide (Chair): No update

IX. Strategic Plan: No update

X. Unfinished Business

Motion to approve Theresa Mowad as president, Laura Biancone Vice-President, Mariel Jordan secretary, Christy Resh Treasurer, Ibrahim Bangura, Second Mike Bennethum. Motion carries.

Motion to remove advocacy and property committees with advocacy being the board responsibility and property will be reported by the director, and to rename search to board recruitment Ibrahim Bangura, Second Laura Biancone. Motion carries.

Committee Assignments for 2024

Fundraising: Theresa Mowad Chair, Christy Resh, Mariel Jordan

Finance: Christy Chair, Mike Bennethum, Ibrahim Bangura

Technology: Ibrahim Bangura (Chair) and Theresa Mowad

Policy: Mike Bennethum (Chair), Laura Biancone, Mariel Jordan

Recruitment: Laura Biancone (Chair), Christy Resh

XI. New Business

Introduced possible potential board members and procedures to apply for board position.

XII. Training Opportunities

More updates will be made in 2024.

XIII. Board Member Comment: No comment

XIV. Public Comment: No comment

XV. Next Meeting February 12, 2023, 6:30 PM, In Person

XVI. Motion to Adjourn at 8:00 PM Laura Biancone, Second Christy Resh. Motion carries.