

Boyertown Community Library  
Board of Trustees Meeting  
January 9, 2019

Meeting was called to order 7:05pm.

In attendance: Michael Murphy, Lindsey Mason, Cindy Mellor, Lori Carnes, Tina Brown, Director Susan Lopez

1. Call to Order
2. Roll Call
3. No visitors
4. Approval of December Minutes
  - a. Amendment - Mike is only getting three quotes on changing from electric to gas.
  - b. Board minutes approved with amendment.
5. Vote on New Board Members
  - a. Motion to approve Andrea Kershaw and Kelly Kindig, contingent upon references. Motion by Lori. Second by Tina. All in favor. Motion passed.
  - b. More conversation was had around recruiting more board members.
6. Report of Director
  - a. Board Resources are being added to professional collection.
  - b. Elevator – Susan wanted to let us know about her research before we went to every other month. By law we must have an inspection every six month. Every third year, we need a pressure test done. Multi-Service does every other month. There are benefits to having it maintained more regularly. It prevents emergency calls (\$230/hour). If we went to an every other month maintenance, we would be saving \$1,014. Motion made to do the elevator servicing to quarterly by Lori. Second by Cindy. Motion passed.
  - c. Calendar is on wall in mailroom for maintenance appointments.
  - d. 2018 Survey Results
    - i. Patrons and non-patrons want audiobooks, eBooks, more seating, deliver to homebound/disabled.
7. Report of Treasurer
  - a. Operating under deficit
    - i. Idea of flea market upstairs. Bring Your Own Table - \$20 a space. Lori will lead.
    - ii. Budget approved with the contingency that finance committee meets once a month to update it. Lori motioned, Tina second. All in favor.
8. Committee Reports
  - a. Facilities (Mike)
    - i. Getting quotes for converting from electric to gas.
    - ii. Water Leak – Dave fixed.
    - iii. Alarm at Doctor Carr is going haywire. It was replaced.
  - b. Fundraising Committee
    - i. February 9 – Wine Walk to promote Wine Tasting
    - ii. February 23 – Wine Tasting
9. Unfinished Business

- a. Reminder to visit municipality meetings
- 10. New Business
- 11. Good of the Order
  - a. Susan is going to put a can up in the library to raise money for 4 Diamonds (kids with cancer) for the Senior High.
- 12. Meeting was adjourned at 9:07pm.
- 13. Executive Session

Action Items

Mike – Three quotes for converting from oil to natural gas,

Lori – Yard Sale upstairs