

Bernville Area Community Library Minutes January 11, 2024

The BACL Board of Trustees was called to order at 6:04 on Thursday, January 11, 2024 by Jason Wenrich, President.

Those trustees in attendance were David Fisher, Bob Stoltzfus, Sarah Jones, Betsy Reifsnnyder, Christel Wenrich, and Jason Wenrich. Debe Donley and Naida Borelli represented the BACL staff.

Trustee Reports

- Sarah reported that the IRS and Raffle Thank-you notes were ready. Christel reminded everyone that the IRS requires written receipts for any amount over \$250 cumulatively given over the year. And as a group it was decided to evaluate our fund drive mailing list.
- Bob reported that he has scheduled his New Trustee Orientation for 3/24.
- Jason reported that the New Trustee Orientation dates have been posted. Debe needs a copy of the certificates for URRs. He has also reached out to Valeria Wicker for an author signing.

Betsy moved to accept the December 2023 meeting minutes as corrected. Bob seconded. Motion passed.

Sarah moved to accept the treasurer's report. David seconded. Motion passed.

- Penn Township's contribution needs to be an in-person transaction.
- Naida will contact Bird in Hand Bank to open CDs so we can capitalize on the current interest rates.

Director's Report

- Mary Cantrell has canceled her book signing due to illness.
- Staff has been training for the Spark circulation software change coming in Feb. Circulation will freeze Feb 5-7 for Spark to take effect. As a result, BACL has placed a freeze on new ordering until Feb 8.
- Debe is creating winter animal walks in the library. Kick-off is Feb 3 to coincide with Bring Your Kid to the Library Day.
- BACL is attending the Winter Festival at the Womelsdorf Library 1/13.
- Jason and Sarah (president and secretary) need to sign the Member Libraries Agreement. (Done at this meeting.)
- BACL's URR assessment was returned.
 - BCPL needs copies of the certificates staff and trustees receive upon completing training.
 - Several policies need to be updated on the BACL website. Sarah will check the policies and send the most recent to Naida for uploading.

The BINGO license has been received and Friday Night Bingo has been scheduled for Feb 16, Mar 22, Apr 19, May 17, and June 14 from 6-8 with adjustments to time made depending upon community feedback.

- We will use a computer ball randomizer app for the events, and Jason will get the sheets and blotters.
- Betsy will place advertisements in all the free-notice publications. Bookmarks with the schedule will be placed in the books upon check-out.

- Cash prizes and other rules will be determined with further research into other local BINGO establishment procedures.

Author visits are on-going. Mary Cantrell will be postponed until fall potentially corresponding to a book release.

Cookies with Santa and the Raffle went well. The library raised \$865 from the raffle. Jason suggested soliciting for donations earlier, possibly August. Christel suggested scheduling the event to correspond with St. Thomas's Christmas Bazaar.

Jason is in talks with the Spring Township Anthony's Coal Fired Pizza to participate in their Give Back Fundraiser. We are looking at 2/19 and establishing the customer's responsibility for contributing to BACL through their purchase.

2024 Conflict of Interest forms were signed.

Sarah made the motion to adjourn. Christel seconded. Motion passed.
Meeting adjourned at 7:45.

Sarah Jones, Secretary