

Board of Trustees Meeting

Meeting Minutes – Tuesday, June 27th, 2023

In Attendance: Sarah Sechrist (*Board President*), Aislinn Staaby (*Treasurer*), Sarah Bair (*Library Director*), Debbie Worrell, Diane Schwab-Sullivan, Lynn Kreider

- I. Call to Order**
- II. Check-In and Welcome to Guests and Friends**
 - a. Lynn Kreider
- III. Review of May Meeting Minutes**
 - a. Aislinn 1st – Diane 2nd - **APPROVED**
- IV. Good News/Brag Moments**
- V. Correspondence**
 - a. No correspondence for the month so far
 - b. Two individual thank you notes for donations sent by Sarah B.
- VI. Open Forum for Guests and Friends**
 - a. Lynn Kreider provided an update on Fire & Ice Festival
 - i. Great number of sponsors for Fire & Ice with several competitors in professional, amateur, and fire company categories
 - ii. DJ “Party Master Productions” providing services – still in need of sponsor for music
 - iii. Working to obtain a freezer to avoid additional need of ice and coolers
 - iv. Several tents have been supplied and/or donated
 - v. Looking for dunking booth
 - vi. Billboard will be posted week of July 3rd – there will also be an electronic billboard at Sinking Spring area on 422
 - b. **Volunteer Clearances for Fire & Ice Festival** – clearances will be requested, not mandated for all volunteers for event this year. Moving forward this will be a requirement as outlined in library policy. – **Dianne 1st, Aislinn 2nd - APPROVED**
- VII. Directors Report**
 - a. Sarah reported on several upcoming events in July
 - b. Search continues for Children’s Programming Coordinator – programs are in good shape for the summer with several guest speakers and presenters
 - c. Library Parking space was painted and posted! Thank you to Connie Keller, Sarah B., and the borough for getting this accomplished!!
 - d. State Aid application process has changed and will be done in September
 - e. Heritage Quest (ancestry.com database) available at home for use now – will be promoted across the county
 - f. Library is sponsoring a pet to be adopted for Pages for Pets
- VIII. Review and Approval of current Financials**
 - a. Sales Tax – looking into last audit to see what was done for this for previous sales

- b. Motion to Approve January-May 2023 Financials – **Debbie 1st, Diane 2nd - APPROVED**

IX. Update on Summer Mailer

- a. Not moving forward with Summer Mailer, significant cost increase for printing and did not yield major donations for summer events and fundraisers

X. Upcoming Fundraising/Events

- a. Sarah provided details for upcoming July fundraisers
- b. Blind Date with a Book for July/August

XI. Fire & Ice Festival

- a. See notes above in Open Forum (Section VI)

XII. Adjourn the Meeting @7:45pm

Next Meeting: Tuesday, September 26th, 2023 @ 6:30pm