

Board of Trustees Meeting Minutes

Thursday, April 13, 2023

1. Introductions:

- a. **Present:** Linda Foulke, Harry Heffelfinger, Gerry Hynes, Kathryn Landis, Ann Pirnot, Joshua Sprinkle, Janet Yost (Library Director) **Absent:** Holly Hildenbrand, Jennifer Lau, Sue Neumann
- b. Linda Foulke, President, called the meeting to order at 7:11 p.m.

2. **Approval of Minutes:** (Ann) Gerry made a motion to approve the minutes, seconded by Josh & approved by all.

3. **Treasurer's Report:** (Harry) Ann made a motion to approved the Treasurer's report, seconded by Gerry & approved by all.

4. **Librarian's Report:** (Janet)

- a. 218 people participated in the Tournament of Books. Will plan to repeat it next year.
- b. A new statewide circulation system, SPARK, will be installed at the Library around February. We are currently using Polaris.
- c. Janet will propose a revision with comments by the board to proposed changes to the Uniform Requirements and Responsibilities Section 9.

5. **BCPL Meeting** (Gerry) May 17, August 16, Nov. 15

- a. Board Workshop scheduled for April 20, 6-7:30 p.m.
- b. Gerry suggested tokens of appreciation for all who work at the Library in celebration of National Library Week, April 23-29. Kathy & Ann will work on it & bring the surprises in on April 23.

6. **Municipality Reports:**

- a. Albany (Linda, Gerry, Sue-1st Monday, 7:30 p.m.) Linda will send thank you note.
- b. Greenwich (Harry 1st Monday, 7:30 p.m.) Greenwich sent in their donation. Harry will send thank you note
- c. Kutztown (Josh, Ann, Kathy, Holly 3rd Tuesday, 7:30 p.m.) Josh will send thank you note.
- d. Lyons (1st Monday, 7 p.m.)
- e. Maxatawny (Jennifer 2nd Wednesday, 7:30 p.m.)

7. **Friends Liaison Report** (Gerry)

- a. Net profit from Philadelphia Flower Show trip was \$1230.
- b. Plant Sale on April 29 needs more volunteers.
- c. Bingo is planned for Oct. 22 at the Lyons Fire Co.
- d. Holiday Tea Party is planned for Dec. 4 at the Sayre Mansion in Bethlehem.

8. **Committees**

- a. **Fundraising** (Sue, Harry, Jennifer, Linda, and all)
 - i. Books, Brews & BBQ July 16, 2023 update: 20 Road signs & stakes will be purchased. Hall rental: \$300. Proposals: price for adults: \$50, Children 6-12: \$15, 5 and under: free. Vegetarian option will be available. Each board

member sell 6 tickets, provide raffle basket worth up to \$60. & bake dessert.
Dietrich's will provide ice cream cups.

- ii. NYC Bus Trip: details to be worked out.
 - iii. Annual Appeal Letter-September
 - iv. Winterthur bus trip including Ann Lowe exhibit scheduled for Oct. 27
- b. **Property** (Josh, Ann) Janet working on solution to ant problem that will not harm people

9. Old Business

- a. **New Trustee Orientation Report:** Holly Hildenbrand, Kathy Landis, Jennifer Lau, Sue Neumann completed training March, 2023

b. Diamond Jubilee-75th anniversary

- i. Gerry working on the history
- ii. Formal Gala proposed
- iii. Committee of Board of Trustees & Friends of the Library proposed to work on Jubilee.

10. New business

- a. **Computer Replacement:** estimated cost is \$15,000. Appeal letter to cover the cost proposed.

11. **Adjournment:** Josh made motion, seconded by Harry & approved by all.

Next Board Meeting: Thursday May 11 at 7 p.m.