

Board of Trustees Meeting Minutes

Thursday, June 8, 2023

1. Introductions:

- a. Present: Linda Foulke, Harry Heffelfinger, Holly Hildenbrand, Gerry Hynes, Kathryn Landis, Jennifer Lau, Sue Neumann, Ann Pirnot, Janet Yost (Library Director)
- b. Joshua Sprinkle, with regret, resigned the board for personal responsibilities.
- c. Linda Foulke, President, called the meeting to order at 6:59 p.m.

2. **Approval of Minutes:** (Ann) Gerry made a motion to approve the minutes, seconded by Jen.

3. **Treasurer's Report:** (Harry) Ann made a motion to approve the Treasurer's Report seconded by Sue.

4. **Librarian's Report** (Janet)

- a. Amy Resh, BCPL System Administrator is stepping down as of June 20 and taking another position.
- b. Summer Quest began on June 5.

5. **BCPL Meeting** (Gerry) August 16, Nov. 15

Becky, Reading District Consultant, was going to look for an attorney to go over the by-laws. A template will be made to make sure all the libraries follow the by-laws. One question that came up was how many meetings should the board of trustees have.

6. **Municipality Reports:** no reports

- a. Albany (Linda, Gerry, Sue-1st Monday, 7:30 p.m.)
- b. Greenwich (Harry 1st Monday, 7:30 p.m.)
- c. Kutztown (Ann, Kathy, Holly 3rd Tuesday, 7:30 p.m.)
- d. Lyons (1st Monday, 7 p.m.)
- e. Maxatawny (Jennifer 2nd Wednesday, 7:30 p.m.)

7. **Friends Liaison Report** (Gerry)

- a. Louisa Gonser Gazette is coming out soon.
- b. The Friends contributed \$3000. for Summer Quest and \$2000. for summer intern.

8. **Committees:**

a. **Fundraising** (Sue, Harry, Jennifer, Linda, and all)

- i. Books, Brews & BBQ July 16, 2023
Detailed responsibilities were discussed relating to posters, signs, raffle baskets, caterer, centerpiece, desserts, etc.
- i. Annual Appeal Letter-September: Theme will be new computers

b. **Property** (Ann)

- i. Plumbing issue: new water heater was installed and additional plumbing issues were addressed.
- ii. Community Room Door: decision was made to go with Builders Door & Hardware Inc. for replacement.

- c. **Personnel** (Linda, Kathy)
 - d. **Nominations** (Gerry, Jennifer)
 - i. Sue agreed to fill Josh's remaining term as Vice President.
 - ii. Brett Amey will be invited to join the Board.
 - e. Finance (Harry, Mary Edwards, Rob Gottlund, Vicki Sokoloff)
- 9. Old Business**
- a. Diamond Jubilee-75th anniversary
 - i. Someone to lead committee will be discussed in Aug./Sept.
 - b. Governance committee: not necessary at this time.
10. New business
11. Adjournment : Harry made a motion to adjourn, seconded by Kathy at 8:07 p.m.

Next Board Meeting: No July Meeting, Thursday August 10 at 7 p.m.