

Boyertown Community Library
Board of Trustees Meeting
March 22, 2022

Meeting was called to order at 7:01 PM. The meeting was held at the Boyertown Community Library.

In attendance: Kelly Kindig, Pat Nunan, Chuck Wohl, Rob Kistler, Justin Hall, Andrea Kershaw, Tina Brown, Kathy Kolb, Sara Bates, Director Susan Lopez

Trustees absent: Cindy Mellor

Guests: Nicole Kelly, Cheryl Vogelei

1. Introduction of New Director: Nicole Kelly
 - a. The Library's new Director, Nicole Kelly, introduced herself to the Board and discussed her background. The Board is looking forward to Nicole joining the Library.
2. Call to Order
3. Roll Call
4. Approval of Minutes of the February Regular Meeting
 - a. Justin motioned to approve the minutes of the February regular meeting. Andrea seconded. All in favor. Motion passed.
5. Approval of Minutes of March Special Meeting
 - a. Justin motioned to approve the minutes of the March special meeting held on March 3, 2022. Pat seconded. All in favor. Motion passed.
6. Report of Director
 - a. Susan reported that the people count continues to increase, and circulation is growing.
 - b. Passports also are increasing and the staff have been very busy with passports
 - c. The Library's state report was submitted to the district consultant, who had no questions or concerns.
 - d. The winter bazaar/flea market/book sale was very successful, generating about \$4,500.
 - e. Susan discussed the museum pass program. The Library purchases annual passes to various museums and circulates them to patrons. The Board discussed various museums in the area and whether they have annual pass programs.
 - f. Susan reported that Sarah has applied for several grants. Susan distributed a post card with vital statistics related to the Library that Sarah created.
 - g. Susan directed the Board to her written report for some upcoming events.
 - h. The Board collectively thanked Susan for her years of service and dedication to the Library and wished her well in her future endeavors. Susan has been a tremendous asset to the Library, and her leadership, particularly during the move from E. Philadelphia Ave. to the new building, has been critical to the success of the Library.
7. Report of Treasurer
 - a. In Cindy's absence, Chuck referred the Board to the financials that were distributed prior to the meeting. The previous shortfall has narrowed due to the fact that Zuber did not properly remit rental payments from the last year. The shortfall will be covered through the Library's savings.
 - b. Rob motioned to approve the February financials. Pat seconded. All in favor. Motion passed.

8. Committee Reports

a. Facilities (Pat)

- i. The roof project has commenced.
- ii. There will be testing of the HVAC controls, which are very old and outdated.
- iii. A tenant has inquired about the use of the garage building at 29/31 E. Philadelphia Ave. The building currently is empty. TJ will inspect the structure. We also will need to check on insurance coverage and other matters.

b. Governance

- i. No report.

c. Fundraising (Andrea)

- i. The Library will be selling Easter kits again this year.
- ii. The Board discussed whether alcohol should be permitted in the baskets that are raffled at the fundraiser in the fall. Tina made a motion to permit alcohol in the baskets. Pat seconded. Kelly opposed. Motion passed.

9. President's Report (Chuck)

- a. Chuck attended training regarding the public notice requirements for library board meetings.
- b. The Library's development director will be resigning. The Library will begin searching for a replacement.

10. Old Business

- a. None.

11. New Business

- a. None.

12. Good of the Order

- a. None.

13. Meeting was adjourned at 8:13 PM.

The next regular meeting of the Boyertown Community Library Board of Trustees will be held on April 26, 2022, at the Library, commencing at 7 PM.

Action Items

None.