

# Board of Trustees Meeting

Agenda – Tuesday, March 28<sup>th</sup>, 2023

## Meeting Minutes

*In attendance: Sarah Sechrist (Board President), Aislinn Staaby (Board Treasurer), Debbie Worrell (Trustee), Diane Schwab-Sullivan (Trustee), John Fraunfelter (Trustee), Shawn Raup-Konsavage (Guest), Becky Wannamaker (Reading District Consultant), Julian Marshall (Guest), Wendy Marshall (Guest)*

- I. Call to Order @6:33pm**
- II. Check-In and Welcome to Guests and Friends**
  - a. Guests tonight: Shawn Raup-Konsavage (candidate for District Magistrate), Julian Marshall, new resident of Womelsdorf and potential, Wendy Marshall
- III. Review of electronic approval of February Minutes**
  - a. Motion to Approve via email – Sarah Sechrist 1<sup>st</sup>, John Fraunfelter 2<sup>nd</sup> - Approved
- IV. Good News/Brag Moments**
  - a. Attendance has increased, particularly in adult programming
- V. Correspondence**
  - a. No correspondence to share for this month
  - b. Sponsor for April Banner Program – Womelsdorf Beverage
- VI. Open Forum for Guests and Friends**
  - a. Mr. Raup-Konsavage shared his story and provided time for board members and guests to ask questions
- VII. Directors Report**
  - a. Sarah reviewed circulation numbers for February 2023 – with increases in circulation and children’s program attendance, continuing to develop Young Adult programs (additions were provided on April calendar of events)
  - b. National Library Week noted for Monday April 24<sup>th</sup>-Saturday April 29<sup>th</sup>
  - c. Over 100 patrons attended the CWW K5 Registration event at the library
  - d. Summer Quest planning is starting
  - e. Raffles have accrued a little more than \$100 so far for Spring raffles
  - f. Roof repairs continue
  - g. Carpet and window cleaning – Sarah seeking quotes and checking in with the Borough regarding what can be provided for this cleaning
  - h. URR Updates
    - i. a Trustee member **MUST** attend the quarterly BCPL meetings, the attendance of the director will not count
    - ii. Service areas – should be staying within Womelsdorf and service area for fundraising, donors, etc.

iii. Collection database change – Polaris will be transitioning to Spark in 2024– more efficient, cost effective

i. Board Meeting Training through PANO – April 20<sup>th</sup> – 6pm-7:30pm being held virtually and in person

**VIII. Review and Approval of current Financials**

a. Motion to Approve – John 1<sup>st</sup>, Diane 2<sup>nd</sup> - APPROVED

**IX. Upcoming Fundraising**

a. Diane provided handouts and flyers on Boyer’s fundraisers

b. July 29<sup>th</sup>, 2023 – LJ’s Parking Lot from 12pm-3pm

i. Motion to Approve Date and Time - Sarah 1<sup>st</sup>, Diane 2<sup>nd</sup> – APPROVED

c. March 31<sup>st</sup> – Romantic Movie Night – waiting on responses and attendance to see if this would be an event to repeat in the future

d. Paper Pie – Aislinn is exploring fundraising options with a contact at the agency

e. Book Sale is May 6<sup>th</sup>, 2023

f. Blind Date with a Book

g. Discussion around endowments, planned giving campaigns, and additional opportunities for donor connections

**X. Adjourn the Meeting @ 7:37pm**

**Next Meeting: Tuesday, April 25<sup>th</sup>, 2023**