



## Minutes

November 14, 2022

6:00 PM

Bernville Area Community Library Board of Trustees Meeting

Meeting Facilitator: Jason E. Wenrich

I. Call to Order at 6:11 PM

Board: Jason Wenrich, Sarah Jones, Christel Wenrich, David Fisher, Betsy Reifsnnyder

Staff: Debe Donley, Naida Borelli

II. Guests

III. Trustee's Reports

a. Keys from Changing locks—process completed

b. Fun Pasta Fundraiser—Board approved a 3<sup>rd</sup> year of the pasta fundraiser. Betsy made the motion, David seconded. All in favor.

c. Advocacy Letter—for board information

d. Fine Elimination Policy—The System will give 1999.30 to BACL as a one-time grant for BACL's agreement to remain fine free. David made the motion to accept the terms. Sarah seconded. All in favor.

IV. Secretary's Report –Passed: Christel made the motion to accept September's Minutes. Betsy seconded.

V. Treasurer's Report – Passed: David made the motion to accept the treasurer's report. Sarah seconded. Notes: We will reach out to other firms for estimates for next year's audit and on-going reviews.

VI. Open Issues

a. Community Day Recap: We need to remain aware of the concerns of BHCS and be thinking through the library's participation in the partnership.

b. Employee Concerns: The Halloween Haunted Library and Teen Craft Fair were a success and the teens and employees are excited about next year.

The library will be holding a Cookies with Santa event on 12/17/2022 from 10:30-12:30. Jason will be the santa. Teens will be invited to help at the event.

c. Personnel Policy—Sarah moved to accept the review and revision of the policy. David seconded. Motion passed. The policy will be printed for each board member, and a hard copy will be kept in the red binder. It will be saved to the bacboard google account.

## VII. New Business

### a. Monthly Policy Review

i. Social Media Policy—Betsy moved to accept the review and revision of the policy. David seconded. Motion passed. The policy will be printed for each board member, and a hard copy will be kept in the red binder. It will be saved to the bacboard google account.

ii. Service Policies—Tabled. Sarah will send out a copy of the revisions discussed at the meeting for the board to review. Vote to be held at the December meeting.

iii. Reference Policy—David moved to accept the review and revision of the policy. Betsy seconded. Motion passed. The policy will be printed for each board member, and a hard copy will be kept in the red binder. It will be saved to the bacboard google account.

iv. Volunteer Policy Application—Sarah moved to accept the policy and application pending the agreed upon changes. Betsy Seconded. Motion passed. The policy will be printed for each board member, and a hard copy will be kept in the red binder. It will be saved to the bacboard google account.

iv. By-Laws—Christel moved to accept the review and revision of the policy. Betsy seconded. Motion passed. The policy will be printed for each board member, and a hard copy will be kept in the red binder. It will be saved to the bacboard google account.

a. 2023 Meeting Schedule—Sarah moved to set the date of the 2023 Board meetings to be held on the second Thursday of each month. Christel seconded. Motion passed. Sarah will prepare the meeting announcement to be placed in the Reading Eagle prior to the January meeting as required by The Sunshine Law.

b. Board Member Appointment Months/Years—Jason asked that each board member give him the year he or she came on the board so he can track terms.

v. Internet and Computer Use Policy—Tabled. Debe will contact county to understand the parenthetical definition of adult as 17+. Is that a state definition? The policy will be revised to better reflect the restrictions based on Debe's findings. Vote will be held in December.

c. 2023 Preliminary Budget—Christel presented a proposed 2023 budget. Vote will be held in December to approve.

EXECUTIVE SESSION

VIII. ADJOURNMENT - Time Adjourned \_\_\_\_\_

Motion Made By \_\_\_\_\_