

Bernville Area Community Library Minutes November 9, 2023

The BACL Board of Trustees was called to order at 6:09 on Thursday, November 9, 2023 by Jason Wenrich, President.

Those trustees in attendance were David Fisher, Bob Stoltzfus, Sarah Jones, Betsy Reifsnnyder, Christel Wenrich, and Jason Wenrich. Debe Donley and Naida Borelli represented the BACL staff.

Trustee Reports

- Jason reported that he will attend the County Board Meeting on Wed. Nov. 15, 2023 at 7PM and reminding everyone that they, too, can join.

Betsy moved to accept the October 2023 meeting minutes as corrected. Bob seconded. Motion passed.

Sarah moved to accept the treasurer's report. Betsy seconded. Motion passed.

- Christel presented the preliminary budget to be voted on in Dec.

Director's Report

- 2024 Holidays need to be finalized.
 - Daved moved to accept the proposed schedule pending county approval. Bob seconded. Motion passed.
- BACL will not host a town hall in 2024.
- Debe asked for guidance in the copier purchase. The Epson printer/copier was decided upon.
- Staff is running out of ideas to spend down the collection dollars required by the state. Several were offered.
- PennBern Fall Fest went well.
- Halloween library attendance was low but community (except St. Thomas) scuttlebutt indicated Halloween participation was low everywhere.
- The Charlie Brown Thanksgiving will be shown at the library on the Tues. before Thanksgiving.
- Koch and Associates donated \$70 to the library.
- The first ever cooking demonstration went very well with 32 children in attendance.

The BINGO license will be filed this week

Jason reported that we are at ½ of our goal for FunPasta.

Betsy moved to accept revisions to the Clearances and Mandatory Reporting document. David seconded. Motion passed.

Betsy moved to accept revisions to the Social Media Policy document upon header correction. David seconded. Motion passed.

Cookies with Santa will coordinate with the community Christmas activity. On 12/15 BACL will be open during the community celebration for visitors to view and participate in the basket raffle fundraiser. On 12/16, BACL will host Cookies with Santa and the raffle will be held after the event. Jason has asked board members to contact local businesses to donate baskets. Christel will send the list of businesses Jason has already spoken to.

Debe will send the liability waiver to me.

The suspension policy will be integrated into the service policy.

The Interlibrary Loan Policy has been reviewed. We will wait to make changes in 2024 to reflect system changes to the circulation software which will be implemented.

Board members received the Procurement Policy and Financial Procedures document to review. Changes will be sent to Sarah for preparation for a vote at the Dec. meeting.

Board went into Executive Session from 7:50-7:53 PM

Bob moved to amend the agenda to include a vote on staff raises. David seconded. Motion passed. Sarah moved that the budget include 3% raises for all staff for 2024. Bob seconded. Motion passed

Bob made the motion to adjourn. Christel seconded. Motion passed.
Meeting adjourned at 7:58.

Sarah Jones, Secretary