

Bernville Area Community Library Minutes October 12, 2023

The BACL Board of Trustees was called to order at 6:03 on Thursday, October 12, 2023 by Jason Wenrich, President.

Those trustees in attendance were Bob Stoltzfus, Sarah Jones, Betsy Reifsnnyder, Christel Wenrich, and Jason Wenrich. Debe Donley and Naida Borelli represented the BACL staff.

Trustee Reports

- Sarah is continuing the policy research. Currently, we have the majority of policies recommended by the system. She will continue to locate and revise existing policies until we are caught up.
- Christel reported that we will be changing payroll systems to QuickBooks and will need to update our software to the cloud based online version as QuickBooks is no longer going to support the desktop version. She warns that significant changes will be upcoming as we address budget changes for 2024.
- Betsy reminded everyone of the Book Sale on 10/28-29.
- Bob requested a key.
- Jason reported that the proposed Borough Trunk or Treat would not take place this year.

Betsy moved to accept the September 2023 meeting minutes. Christel seconded. Motion passed.

Bob moved to accept the treasurer's report. Sarah seconded. Motion passed.

- BACL will purchase a new printer and add several area attraction passes to the collection.
- We will need to look at upgrading our computers in the near future based on the technology report we recently received from the system.

Director's Report

- Summer Reading was hit with many positive notes continuing to trickle in.
- BACL will participate in the upcoming Tulpy Track or Treat on 10/20. Naida and Stephanie are spearheading this event. Jason asked that each trustee donate a bag or two of candy in preparation for this and the borough's Trick or Treat night. BACL is providing a sensory friendly space during that time.
- The partnership between PennBernville Elementary and BACL is going well.
- Debe has requested time at the year-end meetings of our service area counsel meetings.
- Postponing the storywalk installation at Penn Twp has been confirmed.
- The mini food pantry will be returning to the vestibule upon finding a proper stand for it.
- BACL will loan Grinch material to Schuylkill Valley Library.
- November's Giving Tree will be dedicated to providing 5 Thanksgiving meal baskets to local families in need.
- Debe, Jen, and Catie will attend the Kutztown Children's Literature Conference.
- Will we host a County Commission Town Hall meeting in 2024? YES. We will use it as a time to thank local politicians for their support.
- BACL was contacted by Coal Country Boilo offering a program and fundraiser.
- The System Agreement is ready and needs signed. Jason and Sarah did so.
- ThePolaris system will be changed to Spark beginning of 2024.

Jason requested the 2024 calendar to be accepted at an upcoming board meeting.

Several authors have been contacted to visit. Betsy moved that each author receive a \$75 stipend to attend. Sarah seconded. Motion passed.

- Kayla Bohnhorst and Amanda Coombs - Saturday, November 11, 11 AM-2 PM
- Mary Cantell - Saturday January 13, 1 - 3:00 PM, snow date Saturday January 20th, 1 - 3:00 PM
- Vin Tobia - Saturday February 17, 1 - 3:00 PM, snow date Saturday February 24th, 1 - 3:00 PM
- Teresa Messineo - Friday March 15, 6 - 8:00 PM
- Patti Tingen - Saturday April 20, 11 AM - 1:00 PM

Jason arranged FunPasta to occur October 28 - December 1.

Betsy moved to accept the Collection Development Policy revisions. Bob seconded. Motion passed. Sarah moved to accept the Document Retention Policy revisions. Betsy seconded. Motion passed. Betsy moved to accept the Donation Policy revisions. Christel seconded. Motion passed.

Clearances and Mandatory Reporting policy and the Social Media policy will be sent out for review. The Inclement Weather policy will be integrated into the Service policy.

Cookies with Santa will coordinate with the community Christmas activity. On 12/15 BACL will be open during the community celebration for visitors to view and participate in the basket raffle fundraiser. On 12/16, BACL will host Cookies with Santa and the raffle will be held after the event. Jason will be contacting local businesses to donate baskets. Debe will contact WayHar for the cookies.

Bob made the motion to adjourn. Sarah seconded. Motion passed. Meeting adjourned at 8:34.

Sarah Jones, Secretary