



Bernville Area Community Library Board of Trustees Meeting
September 12, 2022 6:00 PM
Meeting Facilitator: Jason E. Wenrich
Minutes

I. Call to Order 6:10 PM

Board: Jason Wenrich, Sarah Jones, Christel Wenrich, David Fisher

Staff: Debe Donley, Naida Borreli

II. Guests: Tom Vanzin, Betsy Reifsnnyder

III. Trustee's Reports

a. Security Light—repaired. Sarah moved to pay the bill, David seconded. Motion carried.

b. Changing Locks—completed. David moved to pay the bill, Christel seconded. Motion carried.

IV. Secretary's Report - Motion to accept July's Minutes by David. Jason seconded. Motion carried.

V. Treasurer's Report - Motion to accept by Sarah. Jason seconded. Motion carried

VI. Open Issues

a. Community Day Recap: Jason reported that proceeds totaled \$1950 with many good reports from participants

i. Financial Split with Heritage and Cultural Society: after extensive discussion and review of past unwritten agreements, it was decided that the library will decide this year's distribution, but in the future written agreements must be approved between the two entities which designate distribution of not just monetary proceeds but also tasks to make the fundraiser a success.

Motion for the 2022 distribution to be a 75/25 split resulting in \$1462.50 for BACL and \$487.50 for BHCS made by David. Seconded by Sarah. Motion carried.

b. Reading Phillies: Sold a total of 10 books. The market is believed to be over-saturated.

c. Employee Concerns

i. Summer Reading Recap: Great year especially teen involvement.

ii. Fall/October/Halloween Plans: Teens put on a haunted library on Oct 31 to coincide with trick or treating in Bernville. Donations to walk through.

iii. Bee keeping presentation upcoming given by Americana Farm and Apiary for homeschoolers. Presenters as for a donation to Keystone Military Families for their work. Motion for \$50 to be donated to KMF on behalf of AFA made by Sarah. Seconded by Jason. Motion carried.

iv. Potential programs: health fair in the spring and craft fair fall/winter

v. Volunteers, continuing ed, and capital improvement grants also discussed

d. Personnel Policy—Tabled

VII. New Business

a. Monthly Policy Review—Sarah will send all board members the necessary documents to review for URR compliance

i. Animals in Library—Debe will contact Becky for advice

ii. Inclement Weather Policy—Current policy remains in effect, no changes

b. Motion to amend the agenda to add Betsy Reifsnyder's application to the board to the agenda was made by Christel. Seconded by Jason. Motion carried.

c. Motion to accept Betsy Reifsnyder as a BACL board member pending township approval was made by David. Seconded by Christel. Motion carried.

EXECUTIVE SESSION

d. Hiring of Snow Removal—Motion to hire Liam Neal to perform snow removal duties (shovel and salt) on the steps, ramp, and sidewalk in front of the library as necessary at \$25/incident was made by Sarah. Seconded by David. Motion carried.

e. Motion to amend the agenda to add tax preparation to the agenda was made by Sarah. Seconded by Jason. Motion carried.

f. Motion to hire Kock and Associates to prepare 2021 taxes pending Christel's availability for not greater than \$1000 was made by Sarah. Seconded by Jason. Motion carried.

g. Motion to amend the agenda to add outdoor security measures to the agenda was made by Sarah. Seconded by Jason. Motion carried.

i. Motion for David to research and update existing security system and place cameras in view of the steps, landing, and ramp as possible from inside the building for no more than \$1000 was made by Sarah. Seconded by Jason. Motion carried.

ii. Jason will reach out to Redners requesting a camera to monitor the parking lot and the front of the building.

IX. ADJOURNMENT - Time Adjourned 9:15 PM

Motion Made By Christel. Seconded by David. Motion carried.