

Board of Trustees Meeting

Meeting Minutes – Tuesday, September 26th, 2023

In attendance: Sarah Sechrist (Board President), John Fraunfelter (Trustee), Diane Schwab-Sullivan (Trustee), Debbie Worrell (Trustee), Karin Applegate (Library Staff), Connie Keller (Borough Liaison) Bonnie Paparella (Guest), Wendy Marshall (Guest)

I. Call to Order @ 6:30 PM

II. Check-In and Welcome to Guests and Friends

- a. Introductions and check-ins with everyone in attendance
- b. Bonnie Paparella & Wendy Marshall in attendance as interested board members

III. Review and Approval of June 2023 Meeting Minutes

- a. Motion to APPROVE June 2023 Meeting Minutes – Diane 1st, Debbie 2nd
- b. Adding Board Meeting to monthly events calendar

IV. Good News/Brag Moments

- a. Fall Fest was a major success. Jess Molinari and staff did outstanding with poor weather and still being able to host an excellent community event! New patrons and their children were in attendance, and the library staff got excellent feedback.
- b. Fire & Ice Festival was very successful, with a great outcome for fundraising for the library. Patrons gave great feedback and are looking forward to next year's event. Areas of feedback – tickets should be at the library for patrons to purchase, event seemed very spaced out, weather was cooperative and not as hot on the blacktop as expected
- c. Zion Lutheran Church potentially making a donation to the library from Peach Festival

V. Correspondence

- a. Several checks need to be processed for thank you notes
- b. Jess Molinari acquired a donation of 30 pumpkins for Pumpkin Painting Event and thank you note was sent

VI. Open Forum for Guests and Friends

- a. Questions regarding board service and conflicts of interest of members
- b. Small tables from church potentially to be donated for children's programming/area – Deb is getting dimensions

VII. Interim Report

- a. Current Posting/New Postings for Positions
 - a. Library Director Posting went on Facebook 9/26/2023
 - b. Making posting for Circulation Assistant
 - c. Linking posts between Instagram and Facebook for more views
- b. Library Staffing
 - a. Review of October Schedule
- c. Communication from Systems Administration

VIII. Review and Approval of current Financials

- a. Discussed the removal of Fax machine/services
- b. Motion to APPROVE financials – John 1st, Diane 2nd APPROVED

IX. New Board of Trustee Approvals

- a. Bonnie Paparella as a Board of Trustee – John 1st, Deb 2nd APPROVED
- b. Wendy Marshall as a Board of Trustee – John 1st, Deb 2nd APPROVED
- c. Names were provided to Connie Keller to take to Borough Council

X. Upcoming Fundraising/Events

- a. Annual Fall Book Sale 9/30/2023 – volunteers needed for Friday PM setup, and Saturday AM setup/PM teardown

XI. Adjourn the Meeting @ 7:50 PM

Next Meeting: Tuesday, October 24th @ 6:30pm

