

Boone Area Library Board of Trustees Meeting Tuesday, April 18, 2017

Call To Order: The meeting was called to order by Board Chair Susan Fix at 7:04 pm. Those in attendance were Trustees Susan Fix, Matthew Lamm, Cheryl Martinozzi, Julia Olafson and Mary Picariello, and Director Emma Spade.

Announcement: Emma Spade announced Lynn Gibson as the newly hired Youth Coordinator, and gave a brief overview of her hours, responsibilities, and ideas.

Minutes: The minutes of the March 2017 meeting were reviewed. One correction, involving the name of the newly formed Publicity committee, was made. Mary Picariello made a motion to accept the minutes with the correction and Cheryl Martinozzi seconded. The motion passed.

Report of the Library Director: Highlights:

- Bookstore revenue was as expected, however DVD's and puzzles were way up and books were way down.
- Adult computer class has started again.
- The EG Smith contract has been worked out and they were in to do service.

Report of the Treasurer: reports from February and March were presented. Highlights:

- Compared to the budget percents that we should be at, both reports indicate that we are on the good side of both revenue and expenses. Treasurer Julia Olafson indicated that this will most likely even out over the next few months.

Committee Reports:

- Fundraising: Julia Olafson, Fundraising Chair, discussed the results of the Easter Bunny breakfast, and indicated that we are still waiting for results from the Easter raffle and LuLaRoe fundraisers. She also gave an update on Duck Derby plans. A fundraiser committee meeting is scheduled for 5/3 at 6:30pm.

Old Business:

- Event planning: details of the upcoming Community Yardsale were discussed.
- Programming: Chair Sue Fix informed the Board that the Ancestry program may happen in September.
- Director Emma Spade encouraged the Board to think about possible uses for the financial gift from the Friends Of The Berks Public Libraries.

New Business:

- As the job description for the Youth Coordinator needs to be updated, Director Emma Spade said she will email the Board the description material that the library currently has.
- Director Emma Spade indicated that the Microsoft license needs to be updated and will most likely jump right to 2016.
- Director Emma Spade announced that 2 new iPads were purchased with proceeds from the STEM grant.
- The Board discussed whether the library's rental hall could be used for political forums. The Board agreed that it would be okay for an elected official to use the rental hall for purposes of informing the public. However, the Board also agreed that it would not be appropriate to give the rental room, free of charge, for political campaigning.

Adjournment: At 8:02 pm, the Board went into an Executive Session to complete an employee review. The Executive Session ended at 8:48 pm. The next meeting is May 16, 2017 at 7pm.

Respectfully submitted,
Matthew T. Lamm, Secretary