

Boone Area Library Board of Trustees Meeting Tuesday, February 21, 2017

Call To Order: The meeting was called to order by Board Chair Susan Fix at 7:01 pm. Those in attendance were Trustees Susan Fix, Matthew Lamm, Mary Picariello, Cheryl Martinozzi, and Julia Olafson, and Director Emma Spade

Announcement: Susan Fix announced the selection of Emma Spade as Director.

Minutes: The minutes of the January 2017 meeting were reviewed. One addition was suggested. Julia Olafson made a motion to accept the minutes with the addition. Mary Picariello seconded. The motion passed.

Report of the Library Director: Highlights:

- Most of the statistics were close to last year's numbers, except computer use, which was down for unknown reasons.
- A local Girl Scout will be completing an award project by painting the library's teen room.
- The Director updated the Board on prospects for open staff positions.
- The Director gave the board details about a recent meeting with the library's insurance agent.

Report of the Treasurer: Highlights:

- January was overall a quiet month.
- Money has been placed in the Book Escrow Account.
- \$1000 was received from the Friends Of Berks Libraries. Details on its intended use will be forthcoming.

Cheryl Martinozzi made a motion to accept the Treasurer's report, Mary Picariello seconded, and the motion passed.

Report of the President & Trustees:

- Sue and Emma shared their experience and knowledge gained at the BCPL Board/Trustee Seminar, including updates on Sunshine Law regulations, Executive Sessions, committee policy, and moving money among budget lines.

Committee Reports:

- Julia Olafson, Fundraising Chair, led the Board in selection of a date for the Easter Bunny Breakfast and updated the Board on details regarding the upcoming Duck Derby. A Fundraising Meeting was set for March 2 at 6:30pm.
- Mary Picariello gave the board information that she researched regarding grants for bathroom renovations.

Old Business:

- Discussion continued regarding the confusion over the E.G. Smith Service Contract. The Director has made many several attempts to contact them for clarification. Sue Fix is going to assist in pursuing answers.
- Sue Fix discussed the upcoming Ancestry program for adults.
- The Board discussed proposed changes to the chair & table rental policy. The Board collectively came to the following numbers: 25 chairs for rent at \$1 each, and 6 tables for rent at \$5 each. Cheryl Martinozzi made a motion to make changes to the policy and form to reflect these numbers. Julia Olafson seconded. The motion passed.

New Business:

- The Director gave the Board more information regarding the status and future of the Funding Formula, and explained the survey that Systems wants the Trustees to complete.

Adjournment: At 8:48pm, Julia Olafson made a motion to adjourn the meeting, Cheryl Martinozzi seconded, and the motion passed. The next meeting is scheduled for March 21, 2017 at 7pm.

Respectfully submitted,
Matthew T. Lamm, Secretary

APPROVED