

Robesonia Community Library Board Meeting Minutes
February 23, 2023
Meeting in Borough Hall

1. Meeting called to order at 7:10 pm on 2/23/23 by vice president Kennon Rice. In attendance were Charles Brown, Leah Ruth (Acting Library Director / Children's Librarian), Wendy Beard, Carol Werkheiser, and Laura Yazemboski. Geneva Berger (prospective board member) was also in attendance. Mindy Cohen (president) was absent with prior notice.
2. Approval of Minutes

A motion to approve the board meeting minutes for January 2023 was made by Charlie, seconded by Carol, and approved by unanimous vote.
3. Kennon made a motion to move the approval of Geneva Berger to the Board to the beginning of the agenda and to move the Personnel Committee to the end of the meeting. Laura seconded the motion, which was carried unanimously.
4. Geneva Berger has submitted all necessary paperwork to be a Board member. Laura made a motion to approve Geneva as a Board member. The motion was seconded by Charlie, and approved by a unanimous vote, including Mindy's previous aye vote by email.
5. Librarian's Report
 - a) Circulation may be up because of the elimination of fines. Possibly patrons are willing to order more items from other libraries.
 - b) Conrad Weiser West is scheduled to hold Kindergarten registration at the library. The Board cautioned Leah to refer the school to the town council in regard to using the meeting room. The school may use the library itself if the meeting room is not available.
 - c) The library is unable to get wi-fi hotspots through grant money because the application was not made through the necessary portal.
 - d) Leah has been approved by the Furnace Creek director to deliver materials to residents.
 - e) Leah has sent in all January reports and proof of municipal support to the county library system.
 - f) Laura made a motion to accept the Librarian's report; Carol seconded the motion, and it was approved unanimously.
6. Fundraisers
 - a) Eileen has begun to prepare the address list.
 - b) Laura will ask Mindy about the letter for the fundraiser.
 - c) Leah will send Laura statistics for the fundraiser pamphlet.
 - d) If the fundraiser letter is submitted to the System library early enough, it can be printed free of cost to the library.
 - e) Stamps for the fundraiser letter will need to be purchased.
 - f) The pickleball fundraiser will need to be done in collaboration with the Wernersville Library because the YMCA is in their service area. Laura has contacted their treasurer, and has asked the pickleball director to reserve a date for the tournament.
7. Important Dates
 - a) Leah will send Laura a list of dates and important events to post in the Google Drive.

- b) Leah said we may still need to give the Robesonia Borough the financial information for the library.
- c) The June agenda needs to include a budget request for the borough. The funding formula for the library is approved in August each year.

8. Financial Report

- a) Wendy will forward the financial forms for January.
- b) There are no financial concerns currently.
- c) The library did receive approximately \$1800 in compensation for agreeing to join the rest of the libraries in the county in becoming fine-free.
- d) Charlie made a motion to accept the financial reports. Laura seconded the motion, and it was carried unanimously.

9. Bylaws Change

- a) The bylaws need to be revised to change items required to be done in November to October.

10. Status of Proposed Lease by Borough

- a) The Borough Council met on Monday, 2/20 to discuss the response letter from the library board.

11. Personnel

- a) Kennon will draft a letter to repost for the library director position. The posting will focus on administrative skills. There may be two versions – a) experienced applicant to post in 55 and over communities and b) younger applicants to post as an opportunity to develop skills.

A motion to adjourn the meeting was made by Charlie at 8:20, and Geneva seconded the motion. The motion was carried unanimously.

Respectfully submitted by Laura Yazemboski on 3/5/2023

Next board meeting to take place Thursday, 3/23/2023 in Borough Hall at 7:00 pm.