



6 Philadelphia Avenue, Shillington, PA 19607 • 610.777.3911
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Board of Trustees Meeting

August 23, 2023

Meeting Minutes

Voting Trustees present: Veronica Martin, Jennie Rodriguez Priest Colleen Stamm, Rosanna Lindquist, Kera Palm, Allison Kalbach
Staff Present: Natasha Donaldson

Call to Order: 7:04 PM

Consent Agenda

- Approval of minutes of June 28, 2023 meeting
- MCL Librarian's Report
- Friends Report

Motion made to accept consent agenda: Motion made by Allison, 2nd by Kera. Motion passed unanimously.

Treasurer's Report

- We are looking for ways to make our money work for us. Can we find a higher yield savings account? Allison will gather some details on better rates for savings accounts from area banks.
- We will be working on the budget for next year now that we have numbers from accounting with the county funding amounts.
- Maintenance and operations figures are higher because of needed repairs.
- Audit was completed in July and we had a clear audit.

Board Education – Interest in Volunteer Opportunities with MCL

- The Library sponsors a variety of events in the community. For example, the concert series or the petting zoo. If interested in volunteering, please notify Natasha.

New Business

Library 25th Anniversary Event



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- Looking to host an event similar to prior volunteer evenings. Maybe a week of events with speakers, memorabilia, activities, and clubs? Would the board like to host an event or activity? Possibly to recruit additional people? Hoping to offer cake and refreshments. Additional volunteers may be needed.

Borough Meeting Presentations

- We will need to attend borough meetings to share information about the library. We will obtain information about meeting dates from the municipalities.

Board Recruitment for 2024

- If anyone has a recommendation for the board or a board committee, please have them send their resume to Natasha.

Ongoing Business

Ratify E-Vote on HVAC replacement.

- E-vote was approved, and air conditioning was fixed.

Motion made to ratify e-vote by Allison, 2nd by Colleen. Motion passed unanimously.

Committee Updates

- Governance
 - By-Laws are under review.
 - Janitorial Contractor Replacement. Our prior janitor was ill and was unable to clean any longer. We located a temporary replacement, but her term is about to end. We are looking for a new service who can bond and insure their own people. Dust Be Gone-\$130 per week for two visits and they would provide all the supplies. Contract would be month to month. Some of the others were not interested as we were too far away. Colleen recommended a cleaning crew and they were \$460 per month but we would need to provide the supplies. We will proceed with Dust Be Gone in the interim.
- Development
 - We have one more Bingo date remaining at Mohnton Park. August was very successful with close to \$1000 raised.



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- We will not be moving forward with the calendar this year because the bingo has been successful, and we don't have the head count to do much more.
- Shillington Business Association-Car Cruise. September 17th. Good opportunity for library promotion and to meet local business owners.
- Bingo Contract for Mohnton Park Next Year
 - No need for new contract, just need to acknowledge that we wish to continue the contract for 2024.
- Financial
 - No additional updates beyond what was shared in the Treasury report.

Next Meeting is October 27th, in person meeting at the library.

Meeting adjourned at 7:46pm. Motion made by Jennie, seconded by Rosie.