

Code of Conduct Policy

Objective: to establish in writing, rules of unacceptable behavior in the library: to protect patrons, staff and volunteers of the library as well as the physical structure, all materials and equipment.

Patrons behaving in an unacceptable manner will be asked once to modify their behavior. Upon failure to do so, they will be asked to leave the library. Police will be called if there is not compliance, or if staff feels in any way unable to handle the situation, or feels threatened. In addition, patrons may have their borrowing privileges revoked or be banned from the library.

This code of conduct prohibits the following:

1. Eating and drinking in the library unless approved by library staff.
2. Smoking, vaping and the use of tobacco products.
3. Possession and consumption of illegal drugs, narcotics, or controlled substances.
4. Possession and consumption of alcohol except at authorized library functions.
5. Possession of weapons.
6. Animals unless they are working animals or part of pet therapy programs with the approval of the Borough Council.
7. Misuse of the restrooms.
8. Use of library phone unless approved by library staff.
9. Leaving children under the age of 11 without a guardian's supervision. Appropriate age to be in the library unattended is up to the discretion of the library staff.
10. Talking loudly.
11. Making noise or engaging in disruptive behavior, including the loud use of cell phones, electronic games or media.
12. Blocking the entrance or exit of the library or borough building.
13. Interfering with others' use of the library.
14. Walking behind the circulation desk.
15. Use of offensive or abusive language or behavior.
16. Damage, theft or abuse of library property.
17. Soliciting without approval from library director.
18. Entering without proper attire including shirt and shoes.
19. Exhibiting poor personal hygiene, including offensive and pervasive odors, which are offensive to others.
20. Entering without wearing a mask covering the nose and mouth. Except for those with medical conditions and under age 2.
21. Not maintaining social distance of at least 6 feet.

Reviewed September 2010

Revised and Approved October 2011

Reviewed August 2012

Revised and Approved June 2019

Revised and Approved July 2020