

**Robesonia Community Public Library**

**Board of Trustees Meeting Agenda**

**December 10, 2020**

**Call to Order:**

Meeting was called to order, via Zoom due to the pandemic, at 7:01pm by President Laura Yazemboski. Present were Beth Baxter, Wendy Beard, Kennon Rice, and Carol Werkheiser.

Absent: Alyssa Bushkie, Mindy Cohen, and Director Susan Eshleman

**Approval of Minutes:** Carol Werkheiser made a motion to approve last month's minutes and it was seconded by Wendy Beard. The Board cast a voice vote of approval.

**Treasurer's Report:**

In absence of a Treasurer, Laura reviewed the year end finances and discussed book keeper, Brenda Fulop's year to date report.

**Correspondence:** none.

**Librarian's Report:** Director Susan Eshleman is absent and there is no report. The need to qualify the job responsibilities of Library Director was discussed and Laura Yazemboski will meet with Susan to further discuss them.

**Committee Reports:**

**Finance:** none.

**Personnel:** Brenda Fulop has agreed to stay on another year until the Board finds a new bookkeeper. Sarah will stay on for part time Saturday hours for now.

**Public relations/programs:** The Giving Tree is up in the library for the holiday. The online raffle/auction was planned for April in the new year. Wendy and Laura discussed selling restaurant cards in February and talking to Eileen about a mailing donation drive in early March.

**Volunteer/Friends of the Library:** none.

**Borough Council Report:** none.

**System Report:** Laura and Wendy will attend.

**Old Business:**

Expanding Wifi access to the community was explored. Expanding access from 5am to 12pm was suggested.

There will be a budget committee meeting on December 19<sup>th</sup> at 10am via zoom after systems meeting.

The search for a bookkeeper for 2022 will resume in summer.

Giving Tree is up and donations are coming in.

**New Business:**

A motion was made to move Board meetings to the 2<sup>nd</sup> Wednesday the month to accommodate Susan's work schedule, pending Alyssa's availability. Beth made the motion, Kennon seconded and the Board cast a voice vote of approval.

**Concerns/Questions:**

The subject of employee bonuses was discussed for January meeting. Laura expressed concerns for balancing the budget. The decision will be made once the budget from the county is finalized.

Wendy and Kennon suggest a bag of mystery books sale early in the year as a winter project possibly to be ongoing.

Meeting was adjourned at 7:49pm.

Respectfully submitted,

Beth Baxter

Secretary

**Future Meetings**

Possibly January 13, 2021 7pm